

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on June 20, 2022 with seven council members present including: Zetta Penner, Sheri Parsons, Steve McLaughlin, Lowell Holman, Tad Boone, Earlene Smith, and James Newman. Also present were Mayor Jerry Beech, City Attorney Johnny Beech, Interim City Administrator Vicki Hagerman, and Deputy City Clerk Karla Ferrero. Council Member Jamie Bardwell was absent. Others in attendance were Clyde Morgan of SWODA, Dacia Phillips of RSMeacham CPAs, Carol McCulloch, Arvie Wess, Darryl Anthony, Sarah Lau of Cordell Chamber of Commerce, Linda Denney, and Dustin Denney.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Beech called the meeting to order at 6:01 pm. Deputy City Clerk Ferrero called roll, and a quorum was declared to be present.

MOTION AND VOTE TO ADOPT AGENDA

Council Member Newman made a motion to adopt the agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Dacia Phillips from RSMeacham CPAs presented the financials through 11 months, through May. On the cash schedule the city has \$3,473,954 in unrestricted cash, the majority of which is in NCUA at \$2.9 million, with \$450,000 in General Fund. Total restricted cash is at \$730,518, the ARPA funds and other funds being the primary source of that. NCUA has about \$218,000 in restricted funds. Total cash is at \$4,204,472 which is an increase of \$747,209 from the previous year's audit cash. 11 months is 91.67% of the way through the year, so the revenue goal is to be at about 91.67% or at 95%. Revenue sources that are under budget are less significant, including court fines and swimming pool, which is seasonal and should still reach budget goals. For expenditures the city would like to be at 91.67% or under, the city is at 81%. Street department had a large expense for dump truck repair at \$5,000. After interest income and transfers, the city has collected \$20,135 more than the city has spent. Electric operating income is at 108% of the annual projection, \$21,885 on transformers in May. Water revenue is at a loss, due to the water projects, but operationally there is income. Sewer operating income is at 108% of budget \$110,282. The city received a \$65,000 REAP grant that was included in water revenues. The city spent \$2,430 on telemetry repair, and on the water line/water tower project the city spent \$314,804. After administrative revenues and expenditures, the city has total net income to date of \$521,719. This is all on the budget basis, and includes bond proceeds and OWRB loan proceeds, which may not all have been spent yet. There is not anything significant in Capital Projects this month. In Sales Tax for the month of June the city collected \$98,618. Year to date the city has collected \$1,124,423.07 compared to the same period of

NEW CORDELL CITY COUNCIL
Meeting Minutes of Regular Session
Monday, June 20, 2022

time last year of \$1,106,880, or up \$17,543 or about 1.58%. In Use Tax for the month of June the city collected \$12,183. Year to date the city has collected \$187,607.54 compared to the same period last year \$189,337.65, for a decrease of \$1,730 or less than 1%.

Council Member Newman asked what the difference was between Ambulance Billing Received and Ambulance as an Expenditure. Dacia explained that the Ambulance Billing Received was what was paid to the city by insurance, which Ambulance referred to the Ambulance fee on utility bills that was transferred to Cordell Hospital.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations. In the Police Department the two top applicants were interviewed on 5/17 and 5/24 by a panel of, between the two interviews, six people. Trevor is back from workers comp as of May 31. There were 234 calls for service-23 citations, 2 domestics, 1 child neglect, 1 DUI, 3 collisions, 8 speeding, 1 threatening acts of violence, and 1 OSBI call for death of a baby. Code issued violations for public nuisance, cleaning and mowing, open sewer, and animals at large. The Clean Water State Revolving Fund that was applied for last month has been ranked and given an approximate date of review of 8/16/22 for \$1.6 million. The project ranks as Tier 3, meaning that they forgive half of up to 1 million, and the city can try for extra points, including for having submitted the projects for ARPA. The tornado siren project is moving forward, the new 50ft poles have been installed. Two poles have existing sirens on them, the other two have new equipment on them. They hope to be done with the project in the next week or two. Water and sewer have been repairing leaks. They replaced the foot valve on the #1 pump at the filter house and replaced hydrants. City employees burned the tree pile at the landfill and have been working on cleaning ditches. The pool is open for the summer. The Fire Department had 18 medical emergencies, and 24 EMS. Lincoln Hunter is currently enrolled in Firefighter 2 Academy starting July 2nd at Duncan. Electric is working on setting the poles and anchors and installing the primary underground for a citizen. The timeframe on the funds for the line maintenance program have been extended, and Hagerman and the Electric department will be meeting with them to discuss what projects to pursue. Hagerman is still working with SAMs to try and get the city's SAMs Number fixed from dba the City of New Cordell Utility Authority to City of New Cordell. The water projects the sidewalks and concrete pad have been poured around the primary building, eyewash stations have been installed, gravel has been laid in the parking lot. The water tower has been sandblasted, next they will be priming once it's less hot. The water line replacement project began Line C on the plan, they bored and installed poly pipe on the south side of Main St from Florence to Orient St, they next plan on boring under the creek to Middle St. Hagerman passed around OMPA cost sheets. OMPA's report informed the city not to expect electric prices to go down anytime soon, as gas prices effect electric prices, and prices are up significantly on natural gas.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

None.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on May 16, 2022.**
- b) **Approve Minutes from Special Meeting on June 8, 2022.**

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

- c) Approve Financial Reports Period 11, May 2022.
- d) Approve Expenditures Period 11, May 2022.
- e) Approve Payment to Myers Engineering in the amount of \$4524.25 for Invoice #220065.15 Potable Water System Hydraulic Model and Analysis and Disinfection Feed.
- f) Approve Payment to Myers Engineering in the amount of \$18,564.00 for Invoice #221039-10 Cordell — Water System Improvements.
- g) Approve Payment to Young Contracting, LLC in the amount of \$74,524.77 for Pay Application #6, for Project #Y2114 Cordell Water System Improvements.
- h) Approve Payment to Elite Towers, Inc in the amount of \$178,915.12 for Pay Application #2, for Project No. 52-22-1001 Elevated Water Storage Tank Rehabilitation.

Council Member Newman made a motion to adopt the consent agenda. The motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

POTENTIAL VOTING BUSINESS:

- A. Consider, discuss and/or possible take action on Resolution No. 2022-5-1. A Resolution of the City of New Cordell, Oklahoma, the New Cordell Utilities Authority and the Cordell Development and Redevelopment Authority adopting the Fiscal Year 2022-2023 and establishing amendment authority.

Council Member Newman made a motion to adopt Resolution No. 2022-5-1. A Resolution of the City of New Cordell, Oklahoma, the New Cordell Utilities Authority and the Cordell Development and Redevelopment Authority adopting the Fiscal Year 2022-2023 and establishing amendment authority. The motion was seconded by Council Member McLaughlin

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Newman, Smith.
Nay: Boone

Motion carried: Aye: 6
Nay: 1

- B. Consider, discuss and/or possible take action on Resolution No. 2022-6, Application for Capital Improvement Planning (CIP), Community Development Block Grant Program.

Council Member McLaughlin made a motion to approve Resolution No. 2022-6, Application for Capital Improvement Planning (CIP), Community Development Block Grant Program. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

- C. Consider, discuss and/or possible take action on Citizen Participation Plan, for the Community Development Block Grant.

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

Council Member McLaughlin made a motion to approve the Citizen Participation Plan, for the Community Development Block Grant. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

D. Consider, discuss and/or possible take action on Fair Housing Resolution No. 2022-7 for the Community Development Block Grant.

Council Member McLaughlin made a motion to approve the Fair Housing Resolution No. 2022-7 for the Community Development Block Grant. Motion was seconded by Council Member Smith.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

E. Consider, discuss and/or possible take action on Residential Anti-Displacement Plan, for the Community Development Block Grant.

Council Member McLaughlin made a motion to approve the Residential Anti-Displacement Plan, for the Community Development Block Grant. Motion was seconded by Council Member Smith.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

F. Consider, discuss and/or possible take action on Planning Committee Establishment, for the Community Development Block Grant.

Council Member Boone made a motion to approve the Planning Committee Establishment, for the Community Development Block Grant. Motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

G. Consider, discuss and/or possible take action on to give Cordell Chamber of Commerce \$3000 to put on the Pumpkin Festival.

Council Member Smith made a motion to approve giving Cordell Chamber of Commerce \$3000 to put on the Pumpkin Festival. Motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

Motion carried: Aye: 7

Nay: 0

H. Consider, discuss and/or possible take action to close North Market from 1st to Main, South Market from Main to Clay St, North College from 1st to Main, South College from Main to Clay, not to include the square, for Spook the Square on October 29th. From 5 pm-8 pm.

Council Member Smith made a motion to close North Market from 1st to Main, South Market from Main to Clay St, North College from 1st to Main, South College from Main to Clay, not to include the square, for Spook the Square on October 29th. From 5 pm-8 pm. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

I. Consider, discuss and/or possible take action to approve Cordell Chamber of Commerce request to close 2nd Street by the park (from 183 to the bridge at Cordell Ave) on July 2nd from 3pm to 9pm for a 4th of July event, and to waive vendor fees.

Council Member Newman made a motion to approve Cordell Chamber of Commerce request to close 2nd Street by the park (from 183 to the bridge at Cordell Ave) on July 2nd from 3pm to 9pm for a 4th of July event, and to waive vendor fees. Motion was seconded by Council Member Smith.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

J. Consider, discuss and/or possible take action to waive vendor fees for the Cordell Chamber of Commerce Pumpkin Festival event.

Council Member Smith made a motion to waive vendor fees for the Cordell Chamber of Commerce Pumpkin Festival event. Motion was seconded by Council Member Parsons.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

K. Consider, discuss and/or possible allow detour and/or closing from square to Dollar General, North College from Main to 1st, S College from Main to Clay, North Market to 1st, South Market to Clay, in the afternoon to close Temple to West Clay for Burnout Contest, (See attached map) provided the Chamber of Commerce plan to detour traffic off State Highway 152 is approved by the Oklahoma Department of Transportation.

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

Council Member McLaughlin made a motion to allow detour and/or closing from square to Dollar General, North College from Main to 1st, S College from Main to Clay, North Market to 1st, South Market to Clay, in the afternoon to close Temple to West Clay for Burnout Contest, (See attached map) provided the Chamber of Commerce plan to detour traffic off State Highway 152 is approved by the Oklahoma Department of Transportation. Motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

L. Consider, discuss and/or possible take action to approve appointments of Cheri Nabors and Linda Johnson to serve a 3-year term on the Cordell Library Local Advisory Board.

Council Member McLaughlin made a motion to approve appointments of Cheri Nabors and Linda Johnson to serve a 3-year term on the Cordell Library Local Advisory Board. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

M. Consider, discuss and/or possible take action on Resolution 2022-8 for Interlocal Agreement Regarding Reserve Officers between the City of New Cordell and Washita County.

Council Member McLaughlin made a motion to approve Resolution 2022-8 for Interlocal Agreement Regarding Reserve Officers between the City of New Cordell and Washita County. Motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

N. Consider, discuss and/or possible take action to vacate the easement/alley way between the old USDA building and the Northside Church of Christ and legal procedural matters relating to Family Dollar Store proposed for Cordell.

City Attorney Beech explained the legal procedure regarding the easement between the old USDA building and the Northside Church of Christ. The easement will be renegotiated once the USDA building and property is bought by Family Dollar from the Northside Church of Christ.

Council Member Newman made a motion to vacate the easement/alley way between the old USDA building and the Northside Church of Christ and legal procedural matters relating to Family Dollar Store proposed for Cordell. Motion was seconded by Council Member McLaughlin.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 20, 2022

Nay: 0

Motion carried: Aye: 7

Nay: 0

EXECUTIVE SESSION: (Board shall vote to enter into Executive Session.)

- i. To discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Police Chief position, Pursuant to Title 25 O.S., Section 307 (B) 1.**

Council Member Boone made a motion to enter into executive session at 6:58 pm. Motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

Vote to come out of executive session.

Council Member McLaughlin made a motion to come out of Executive Session at 7:24 pm. Motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

Consider and/or possible take action on items discussed in the Executive Session.

City Attorney Beech announced that during the Executive Session a candidate for the Police Chief position was interviewed by the City Council, further discussion was had by the City Council regarding the candidate, no further action was taken.

Council Member Boone made a motion to offer employment to Dustin Denney for the new Chief of Police. The motion was seconded by Council Member McLaughlin.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 7

Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

COUNCIL REMARKS:

None.

NEW CORDELL CITY COUNCIL
Meeting Minutes of Regular Session
Monday, June 20, 2022

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Smith made a motion to adjourn. Motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Holman, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

The meeting was adjourned at 7:26 pm.

Jerry Beech/ Mayor

Karla Ferrero/ Deputy City Clerk