

NEW CORDELL CITY COUNCIL

Meeting Minutes of Special Session

Tuesday, May 16, 2023

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on May 16, 2023 with seven council members present including: Sheri Parsons, Greg Cox, Bruce Wesner, Lowell Holman, Tad Boone, Earlene Smith, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Johnny Beech, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Council Member Blake Reed was absent. The agenda was posted on Friday, May 12, 2023 before 5 pm in the front window of City Hall.

Loyalty and Oaths of Office for Elected Officials: Buddy Holman.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Kliewer called the meeting to order at 6:02 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

MOTION AND VOTE TO ADOPT AGENDA

Council Member Boone made a motion to adopt the agenda. The motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

MOTION AND VOTE TO ELECT THE COUNCIL PRESIDENT.

Mayor Kliewer recommended Sheri Parsons for the Council President.

Council Member Cox made a motion to elect Sheri Parsons as the Council President. The motion was seconded by Council Member Wesner.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.
- d) Representatives from the Cordell Chamber of Commerce to present report.

Dacia Phillips from RSMeacham CPAs presented the financials through April for the first 10 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

Sarah Lau from the Cordell Chamber of Commerce gave reports on Chamber activities and the theatre.

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PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

a) Cordell Beautification

Mayor Kliewer presented information and a quote for a downtown beautification project. Kliewer started that beautification of the downtown is important because that is the part of town that potential businesses and residents will see. He suggested starting with the flowerbeds on the square; getting them all operational and filled. Kliewer also spoke about the fountain at the pocket park needing maintenance and a redesigned nozzle. Kliewer, Nabors, and Wesner will get on the County Commissioners agenda and invite them to work with the City on these downtown square projects. Boone asked if the plans were going to include trees, and was told the quote here included a few smaller trees. Lastly, Kliewer mentioned that there were parts of the sidewalk that were in need of repairs where there were broken or cracked slabs.

CONSENT AGENDA:

- a) Approve Minutes from Regular Meeting on April 17, 2023.
- b) Approve Financial Reports Period 10, April 2023.
- c) Approve Expenditures Period 10, April 2023.
- d) Approve Payment to Myers Engineering in the amount of \$11,726.10 for Invoice #221039-21 Cordell – Water System Improvements.
- e) Approve Payment to Myers Engineering in the amount of \$5,705.08 for Invoice #221262-5 Cordell – 2021 CDBG Water Project.
- f) Approve DWSRF P40-2007502-01: Budget Revision requesting moving \$7,353.00 of Line-Item o. Contingency to Resident Project Representative line-item h.

Council Member Boone made a motion to adopt the consent agenda. The motion was seconded by Council Member Holman.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

POTENTIAL VOTING BUSINESS:

A. Consider, discuss and/or possible take action on waiving vender fees for the Heavenly Junk Market and Car Show at the Activities Center.

Council Member Parsons made a motion to waiving vender fees for the Heavenly Junk Market and Car Show at the Activities Center. The motion was seconded by Council Member Cox.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

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Motion carried: Aye: 7

Nay: 0

B. Consider, discuss and/or possible take action on Settlement Agreement with Skyward Specialty Insurance on Semi-Truck Incident on September 25, 2022 in the amount of \$15,658.93.

Interim City Administrator Hagerman explained that this number was reached by adding up the city's costs for Time, OMPA, and supplies to fix the damage done by the Semi-Truck.

Council Member Parsons made a motion to accept Settlement Agreement with Skyward Specialty Insurance on Semi-Truck Incident on September 25, 2022 in the amount of \$15,658.93. Motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

C. Consider, discuss and/or possible take action on Community Center Rental Agreement Rules and Regulations, and Charges.

Council Member Nabors made a motion to Community Center Rental Agreement Rules and Regulations, and Charges. Motion was seconded by Council Member Holman.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

D. Consider, discuss and/or possible take action on the Recommendation of the Planning and Zoning Board to Re-Zone Lots 5 and 8, Block 11, Christian College Addition, City of New Cordell, Physical Property Located at 1206 N Market St. from Commercial to Residential.

Background information on the current owner, Ron Putman, and his initial request and plans for the property. A brief history of why it was zoned commercial initially was provided.

Council Member Smith made a motion to affirm/approve the Recommendation of the Planning and Zoning Board to Re-Zone Lots 5 and 8, Block 11, Christian College Addition, City of New Cordell, Physical Property Located at 1206 N Market St. from Commercial to Residential.

Motion was seconded by Council Member Cox.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

E. Consider, discuss and/or possible take action to approve Ordinance # 2023-02 Providing the Aforementioned Re-Zoning, from Commercial to Residential.

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Council Member Boone made a motion to approve Ordinance # 2023-02 Providing the Aforementioned Re-Zoning, from Commercial to Residential. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

F. Consider, discuss and/or possible take action to approve the Emergency Clause in the Ordinance 2023-02.

Council Member Boone made a motion to approve the Emergency Clause in the Ordinance 2023-02. Motion was seconded by Council Member Nabors.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

G. Consider, discuss and/or possible take action on Appointment of Jim Miller to Serve Term Ending on November 2025 on the Cordell Planning and Zoning Committee.

Council Member Parsons made a motion to appoint Jim Miller to Serve Term Ending on November 2025 on the Cordell Planning and Zoning Committee.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

H. Consider, discuss and/or possible take action on Payment to Inman Excavating in the amount of \$72,518.14 for invoice for Pay Application No. 3 – Water System Improvements – Waterline Replacements 18752 CDBG 18 & 18549 CDBG 21.

Council Member Smith made a motion to approve Payment to Inman Excavating in the amount of \$72,518.14 for invoice for Pay Application No. 3 – Water System Improvements – Waterline Replacements 18752 CDBG 18 & 18549 CDBG 21. Motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

COUNCIL REMARKS:

Council Member Cox asked about what happened to the program for using inmates for some of the City cleaning work and was told that the program was discontinued during COVID. Kliewer suggested the

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City look into the idea of using drug court participants to do some maintenance around the town for their community service. When asked who they would need to contact, Sarah Lau stated that it would be Judge Gatlin. Council Member Smith asked when the pool would be opening and was told it will open as soon as they can get staff trained and the pool cleaned.

MAYOR REMARKS:

Mayor Kliewer recognized James Newman for his contributions as a council member and presented him with a plaque.

ADJOURNMENT:

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Smith.

Vote called: Aye: Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

The meeting was adjourned at 7:41 pm.

Phil Kliewer/ Mayor

Karla Ferrero/ City Clerk