

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, December 19, 2022

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on December 19, 2022 with eight council members present including: Zetta Penner, Sheri Parsons, Steve McLaughlin, Jamie Bardwell, Lowell Holman, Tad Boone, Earlene Smith, and James Newman. Also present were Mayor Jerry Beech, City Attorney Johnny Beech, Interim City Administrator Vicki Hagerman, and Deputy City Clerk Karla Ferrero. Others in attendance were Dacia Phillips of RSMeacham CPAs.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Beech called the meeting to order at 6:00 pm. Deputy City Clerk Ferrero called roll, and a quorum was declared to be present.

MOTION AND VOTE TO ADOPT AGENDA

Council Member Newman made a motion to adopt the agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Dacia Phillips from RSMeacham CPAs presented the financials through November 30th for the first 5 months of the fiscal year. On the cash schedule the city is up \$50,807 in unrestricted cash over last month. Total cash is down \$9,056 over the prior month which is primarily from Capital Projects. This decrease is primarily due to payment on the sirens, of which \$82,000 was from the FEMA grant. Overall General Fund is up \$15,301 and NCUA is up \$44,404 over last month. The City is 41.67% of the way through the year, so the revenue goal is to be at about 41.67% or over and expenditures the at 41.67% or under. In the General Fund the City is at \$743,000 which is 55% of projected budget. Expenditures are \$594,296 which is 35% of budget. The only significant expenditure this month was approximately \$7,000 in the Street Department for 75 tons of salt and the department is still at 35%. After other income and expenses, revenues exceed expenditures by \$82,999, which is \$16,900 over last month. In the NCUA, Electric operating income is at \$329,964 or 44% of the annual projection. Water operating income without the capital projects is \$138,159. Sewer operating income is at \$74,789 at 59% of budget. Overall the four departments have an operating income without capital projects of \$575,991 or 52.1% of budget operationally. After administrative revenues and expenditures, the city has total net income to date of \$17,354. This is down \$122,665 primarily because of capital outlay. The significant expenditures in NCUA are approximately \$11,000 to Anixter for electric supplies and \$105,000 on the water project. In Capital Projects Capital Outlay year to date is at \$114,290 which includes \$104,750 for the siren and the rest is for siren repair. After other operating income and expense, net income in the Capital Fund is at \$27,381. In Sales Tax year to date, including December, the city has collected \$614,139.50 which is up \$44,861.97, or 7.88%, over the same period last year. For December the City has collected \$96,648

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compared to \$92,501 in December of 2021. In Use Tax year to date, including December, the city has collected \$130,089.46 which is up \$43,056, or 49.47%, compared to the same period last year. The difference is from August of 2022.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations. The City received the REAP FY 2023 grant for \$100,000. The funds will be used to help facilitate blending between New Cordell's well field and Foss reservoir to help reduce nitrate levels. The City just received a result from DEQ that nitrates were at 10 in one of the wells last week. In the Police Department they had 183 calls for service, 48 traffic stops, 12 citations for \$2,681, and are still working on the fraud case mentioned at the last meeting. Saturday an officer was exposed to fentanyl and was treated. The police are also working on a child abuse case. Officers attended classes including a stop stick and taser class. Family Dollar has applied for most of its permits and filed applications. There was an onsite meeting including Vicki, Charlie, and the City crews the morning of 12-19-22 to evaluate the City's part in the construction. Family Dollar will be pouring concrete on 12-21-22 and have 90 days to complete the building. Documents have been submitted for the ARPA OWRB grant. Two engineers responded out of the five it was sent to, and on a point system Myers won the contract. Our application has been submitted to OWRB for rehabilitation of the City's wastewater treatment plant lagoons for one million dollars. The City has received confirmation that the application and supporting documents were submitted correctly. The priority list should be up after the end of December, and if the City is awarded bid tabulations are due within 90 days. Hagerman is completing the DWSRF application to be submitted on 12-20-22 for a project to replace antiquated cast iron water mains with PVC. The submission will be for the February 2023 OWRB meeting. The Electric Department has been working on outages and getting the system ready for winter by replacing damaged poles and jumpers. They have also been ordering supplies out of the blanket Purchase Order approved previously, and are starting to get some of those in. In the Water, one of the new lines has been installed between Crider and Ollie with water in it. The windfarm has completed construction and is no longer purchasing water from the City.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

None.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on November 21, 2022.**
- b) **Approve Financial Reports Period 5, November 2022.**
- c) **Approve Expenditures Period 5, November 2022.**
- d) **Approve Payment to Myers Engineering in the amount of \$7,80.30 for Invoice #221039-16 Cordell — Water System Improvements.**
- e) **Approve Payment to Myers Engineering in the amount of \$1851.00 for Invoice #220065-20 Potable Water System Hydraulic Model and Analysis and Disinfection Feed.**
- f) **Approve Payment to Myers Engineering in the amount of \$60,390.00 for Invoice #222135-2 for Cordell – Water Systems Improvements – Waterline Replacements.**
- g) **Approve Payment to Lonehickory Cattle L.L.C. in the amount of \$117,700.25 for Pay Application No. 3.**
- h) **Approve Payment to Young Contracting, LLC in the amount of \$20,000.00 for Pay Application #12 Final, for Project #Y2114 Cordell Water System Improvements.**

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- i) **Approve DWSRF P40-2007502-01: Budget Revision requesting \$42,000 of Line-Item o. Contingency to Resident Project Inspector Line-Item h.**

Council Member Newman made a motion to adopt the consent agenda. The motion was seconded by Council Member Holman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

POTENTIAL VOTING BUSINESS:

- A. **Consider, discuss and/or possible take action on CDBG Contract Modification for Contract #18549 CDBG 21. Additional funding of \$4,869.33, for Waterline Project.**

Interim City Administrator Hagerman explained that Voting Item A and B were both following up on the motion at the last meeting to request additional funds from Department of Commerce. The Department of Commerce approved the request for additional funding, in the form of a contract modification for part of the funds, and a separate contract for the rest.

Council Member Parsons made a motion to approve CDBG Contract Modification for Contract #18549 CDBG 21. Additional funding of \$4,869.33, for Waterline Project. The motion was seconded by Council Member Bardwell.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman, Smith.

Nay:

Motion carried: Aye: 8

Nay: 0

- B. **Consider, discuss and/or possible take action on CDBG Contract from Oklahoma Department of Commerce #18753 CDBG 18 in the amount of \$14,321.35, funding for Waterline Project.**

Council Member Newman made a motion to approve CDBG Contract from Oklahoma Department of Commerce #18753 CDBG 18 in the amount of \$14,321.35, funding for Waterline Project. Motion was seconded by Council Member Smith.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman, Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

- C. **Consider, discuss and/or possible take action on Acceptance of Bid for Waterline Project from Inman Excavating Co. Guthrie, OK in the amount of \$747,395.68. Contracts #18549 CDBG 21 and #18702 CDBG 18.**

Council Member Boone made a motion to accept the Bid for Waterline Project from Inman Excavating Co. Guthrie, OK in the amount of \$747,395.68. Contracts #18549 CDBG 21 and #18702 CDBG 18. Motion was seconded by Council Member Smith.

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Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman,
Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

D. Consider, discuss and/or possible take action on Resolution #2022-18 Interlocal Agreement Regarding Emergency Dispatching, Communications, and other Services.

Council Member Parsons made a motion to approve Resolution #2022-18 Interlocal Agreement Regarding Emergency Dispatching, Communications, and other Services. Motion was seconded by Council Member Smith.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman,
Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)
None.

COUNCIL REMARKS:

Council Member Newman wished a Merry Christmas to those in attendance.

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Holman made a motion to adjourn. Motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Holman, Boone, Newman,
Smith.

Nay: 0

Motion carried: Aye: 8

Nay: 0

The meeting was adjourned at 6:22 pm.

Jerry Beech/ Mayor

Karla Ferrero/ Deputy City Clerk