

# NEW CORDELL CITY COUNCIL

## Meeting Minutes of Regular Session

Monday, December 16, 2024

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on December 16, 2024 with eight council members present including: Blake Reed, Sheri Parsons, Earlene Smith, Greg Cox, Bruce Wesner, Tad Boone, Larry Henderson, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. The agenda was posted on Friday, December 13, 2024 before 6 pm in the front window of City Hall.

### **CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

\*\* Council Member Parsons arrived at 6:03 p.m. \*\*

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

a) **Receive reports.**

b) **Representative from RSMeacham CPAs to present financial reports.**

c) **Representative from FFIT Consulting, LLC to present monthly report.**

Dacia Phillips from RSMeacham CPAs presented the financials through November for the first 5 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

**PUBLIC REMARKS:** (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

### **DISCUSSION ITEMS:**

None.

### **CONSENT AGENDA:**

a) **Approve Minutes from Regular Meeting on November 18, 2024.**

b) **Approve Financial Reports Period 5, November 2024.**

c) **Approve Expenditures Period 5, November 2024.**

Council Member Parsons made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

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### POTENTIAL VOTING BUSINESS:

**A. Consider, discuss and/or possible take action on Redoing Signage Located on I-40 for the Cordell National Historic District and Courthouse Square, with a Cost \$5,000 per Sign.**

Mayor Kliewer stated that the cars per day each direction there was approximately 24,000-28,000. RSMeachams and administration confirmed the signs could be paid out of Development and Redevelopment.

Council Member Parsons made a motion to approve quote for two signs to redo signage located on I-40 for the Cordell National Historic District and Courthouse Square, with a cost of \$5,000 per Sign. The motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**B. Consider, discuss and/or possible take action on bids received for the 107 S Market St. (Mural Building) Demolition Project (RFP 2024-01).**

Interim City Administrator Hagerman presented the two bids received for the demolition of the 107 S Market building. Hagerman stated that neither company would bid to relocate the mural, so it would have to be either demolished with the building or the wall would need to be reinforced. Mayor Kliewer and Hagerman provided council with information about keeping the west wall with the mural versus removing it.

Council Member Nabors made a motion to select the alternate bid from Midwest Wrecking in the amount of \$417,000.00 for demo of the 107 S Market St building to include demoing the west wall and to authorize the attorney to finalize and execute the contract subject to Historic Preservation Review Commission Approval. Motion was seconded by Council Member Henderson.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**C. Consider, discuss and/or possible take action on Quotes for Renovating the Front West Façade of the Cordell Police Station.**

Council Member Parsons made a motion to approve the quote submitted by Huntzinger Construction in the amount of \$23,172.86 for renovating the front west façade of the Cordell Police Station. Motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

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**D. Consider, discuss and/or possible take action on Resolution No.2024-10 an Interlocal Agreement Regarding Emergency Dispatching, Communications and Other Services.**

Council Member Parsons made a motion to approve Resolution No.2024-10 an Interlocal Agreement Regarding Emergency Dispatching, Communications and Other Services. Motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**E. Consider, discuss and/or possible take action on the Memorandum of Understanding Between the City of New Cordell Police Department and the Washita County Sheriff's Office Regarding the GEO SAFE Program.**

Council Member Boone made a motion to approve the Memorandum of Understanding Between the City of New Cordell Police Department and the Washita County Sheriff's Office Regarding the GEO SAFE Program. Motion was seconded by Council Member Henderson.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**F. Consider, discuss and/or possible take action on Resolution No.2024-11 A resolution Fixing the Date of the Election in the City of New Cordell, Oklahoma; Further Designating the Offices to be Filled at Said Election, Including the Qualifications and Voting Information Necessary for Conducting Said Elections; Direction Submission of Same to the Secretary of Washita County Election Board; and Notice of Election.**

Council Member Parsons made a motion to approve Resolution No.2024-11 A resolution Fixing the Date of the Election in the City of New Cordell, Oklahoma; Further Designating the Offices to be Filled at Said Election, Including the Qualifications and Voting Information Necessary for Conducting Said Elections; Direction Submission of Same to the Secretary of Washita County Election Board; and Notice of Election. Motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**G. Consider, discuss, and/or possible take action to Review and Approve the Insurance Coverage Proposals for The City of New Cordell, Effective January 1, 2025, As Presented**

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### **By Rich & Cartmill, Inc., Including any Updates to Employee Benefits, Coverage Plans, and Cost Analysis.**

Council Member Smith made a motion to Approve the Insurance Coverage Proposals switching to the Advantage plan, for The City of New Cordell, Effective January 1, 2025, As Presented By Rich & Cartmill, Inc., Including Updates to Employee Benefits, Coverage Plans, and Cost Analysis. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

### **H. Consider, discuss, and/or possible take action to approve Resolution No. 2024-12, Adopting the Updated Rate Schedule for the City Of New Cordell Ambulance Service, Effective January 1, 2025, as Recommended by Mediclaims and In Accordance with HB 2872.**

Council Member Boone made a motion to approve Resolution No. 2024-12, Adopting the Updated Rate Schedule for the City Of New Cordell Ambulance Service, Effective January 1, 2025, as Recommended by Mediclaims and In Accordance with HB 2872. The motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)  
None.

### **COUNCIL REMARKS:**

Council asked if we can redo the Ambulance Rate for Residents to re-affirm it. Council asked if the bridge at the park was fixed, administration confirmed it is. Council stated that the lamp posts at the park need turned on. Council said the courthouse lights looked good and congratulated Greg and the County for making that happen. Council asked about the lights at the park, Lions Member Randy Nabors explained the amount of work that it takes and their need for new members as it is unsustainable with the current membership level.

### **MAYOR REMARKS:**

Mayor Kliewer spoke regarding the banners for the square, the winter set has been put up. Unfortunately there have been issues with the banners tearing in the high winds, and so he is looking into canvas again for durability, and Price Prints is looking into solutions for wind flow in the vinyl banners. Mayor Kliewer also provided an update on the directional signs, he has found a good option out of Hennessey, Royal Signs, and is aiming for 10-12 signs.

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### **ADJOURNMENT:**

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Parsons.

Vote called:     Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Henderson, Nabors.  
                      Nay: 0

Motion carried: Aye: 8  
                      Nay: 0

The meeting was adjourned at 7:03 pm.

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Phil Kliewer/ Mayor

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Karla Ferrero/ City Clerk