

# **NEW CORDELL UTILITIES AUTHORITY BOARD**

## **Meeting Minutes of Regular Session**

**Monday, December 15, 2025**

The New Cordell Utilities Authority Board met at the Cordell Community Center at 101 East Main behind City Hall on December 15, 2025 with six board members present including: Blake Reed, Sheri Parsons, Marla Harper, Greg Cox, Bruce Wesner, Tad Boone, James Newman, Cheri Nabors, and Phil Kliewer. Also in attendance were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Board Members Marla Harper, Tad Boone, and Cheri Nabors were absent. The agenda was posted on Friday, December 12, 2025 before 6 pm in the front window of City Hall.

### **CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at : pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

None.

### **DISCUSSION ITEMS:**

None.

### **CONSENT AGENDA:**

- a) Approve Minutes from Regular Meeting on November 17, 2025.**
- b) Approve Financial Reports Period 5, November 2025.**
- c) Approve Expenditures Period 5, November 2025.**

Board Member Reed made a motion to adopt the consent agenda. The motion was seconded by Board Member Parsons.

Vote called:      Aye: Reed, Parsons, Cox, Wesner, Newman, Kliewer.  
                            Nay: 0

Motion carried: Aye: 6  
                            Nay: 0

### **POTENTIAL VOTING BUSINESS:**

- A. Consider, discuss and/or possible take action on entering into a Low Income Household Energy Assistance Program (LIHEAP) Utility Provider Contract with OKDHS, allowing the City of New Cordell to receive direct LIHEAP payments on behalf of eligible utility customers, in accordance with program requirements outlined by OKDHS.**

Board Member Kliewer made a motion to enter into a Low Income Household Energy Assistance Program (LIHEAP) Utility Provider Contract with OKDHS, allowing the City of New Cordell to receive direct LIHEAP payments on behalf of eligible utility customers, in accordance with program requirements outlined by OKDHS. The motion was seconded by Board Member Cox.

Vote called:      Aye: Reed, Parsons, Cox, Wesner, Newman, Kliewer.  
                            Nay: 0

Motion carried: Aye: 6  
                            Nay: 0

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**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

### **TRUSTEE REMARKS:**

None.

### **ADJOURNMENT:**

Board Member Reed made a motion to adjourn. Motion was seconded by Board Member Newman.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Newman, Kliewer.

Nay: 0

Motion carried: Aye: 6

Nay: 0

The meeting was adjourned at 6:57 pm.

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Phil Kliewer/ Mayor

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Karla Ferrero/ City Clerk