

**NEW CORDELL UTILITIES AUTHORITY BOARD**

**Meeting Minutes of Regular Session November 20, 2017**

The New Cordell Utility Authority Board met at the Cordell Community Center at 101 East Main on November 20, 2017 with nine Board Members present, including Earlene Smith, Cheryl Wedel, Steve McLaughlin, Darryl Anthony, Bob Plummer, Vicky Dunlap, Loretta Waddell, Vona Hicks and Zetta Penner. Also present were City Clerk Christie Cherry, City Attorney Johnny Beech and City Administrator JC Moser.

Mayor Bob Plummer called the meeting to order at 7:27 p.m. City Clerk Christie Cherry called roll and a quorum was declared to be present.

**MOTION AND VOTE TO ADOPT AGENDA.**

Motion was made by Board Member Smith to adopt the agenda and Board Member Dunlap seconded.

Vote called: Aye: McLaughlin, Wedel, Waddell, Anthony, Dunlap, Plummer, Hicks, Smith and Penner.  
Nay: None

Motion carried; Aye: 9  
Nay: 0

**Information Items:**

None

**Discussion Items:**

None

**Potential Voting Business:**

**Consider, discuss and/or possible take action to approve minutes of previous regular meeting of November 6, 2017.**

Motion was made by Board Member McLaughlin to approve minutes of previous regular meeting of November 6, 2017 and was seconded by Board Member Smith.

Vote called: Aye: McLaughlin, Wedel, Hicks, Waddell, Anthony, Dunlap, Plummer, Smith and Penner.  
Nay: None

Motion carried; Aye: 9  
Nay: 0

**Consider, discuss and/or possible take action to approve financial reports for Period 4, October, 2017.**

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Motion was made by Board Member Wedel to approve financial reports for Period 4, October, 2017 and was seconded by Board Member Smith.

Vote called: Aye: McLaughlin, Hicks, Anthony, Dunlap, Waddell, Wedel, Plummer, Smith and Penner.  
Nay: 0

Motion carried; Aye: 9  
Nay: 0

**Consider, discuss and/or possible take action to approve expenditures for Period 4, October, 2017 totaling \$ 358,900.34.**

Motion was made by Board Member McLaughlin to approve expenditures for Period 4, October, 2017 totaling \$358,900.34 and was seconded by Board Member Smith.

Vote called: Aye: McLaughlin, Hicks, Anthony, Dunlap, Waddell, Wedel, Plummer, Smith and Penner.  
Nay: 0

Motion carried; Aye: 9  
Nay: 0

**EXECUTIVE SESSION:** (*Board shall vote to enter into Executive Session and state the approximate time to be allowed for the Executive Session.*)

**ii: Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of Mark Brooks as Electric Department Supervisor pursuant to Title 25 O.S., Section 307(B)1.**

Board Member McLaughlin made a motion to enter into executive session to discuss employment, hiring, promotion, disciplining, or resignation of Mark Brooks as Electric Department Supervisor pursuant to Title 25 O.S., Section 307 (B) 1 at 7:32 pm for one hour and was seconded by Board Member Dunlap.

Vote called: Aye: McLaughlin, Hicks, Anthony, Dunlap, Waddell, Wedel, Plummer, Smith and Penner.  
Nay: 0

Motion carried; Aye: 9  
Nay: 0

Mark Brooks called into Executive Session at 7:56 pm

Mark Brooks out of Executive Session at 8:27 pm

City Attorney Beech requested Executive Session to be extended to 8:42 pm

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Board Member moves to reconvene from Executive Session at 8:37 pm and was seconded by Board Member Dunlap.

Vote called: Aye: McLaughlin, Hicks, Anthony, Dunlap, Waddell, Wedel, Plummer, Smith and Penner.  
Nay: 0

Motion carried; Aye: 9  
Nay: 0

**Consider and/or possible take action on items discussed in Executive Session.**

Board Member Wedel gave report that City Administrator Moser has been given authorization to discuss supervisory position with Mark Brooks.

**New Business:**

City Administrator advised Board Members that the city was discussing plans for a City Christmas Party possibly to be held at the Sunshine Café.

**Trustee Remarks:**

City Administrator advised the city will continue longevity bonuses at the end of the year.

**ADJOURNMENT:**

Motion made by Board Member McLaughlin to adjourn. Board Member Dunlap seconded.

Vote called: Aye: McLaughlin, Wedel, Hicks, Waddell, Anthony, Dunlap, Plummer, Smith and Penner.  
Nay: None

Motion carried; Aye: 9  
Nay: 0

Meeting adjourned 8:40 p.m.

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Bob Plummer, Mayor

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Christie Cherry, City Clerk