

## NEW CORDELL CITY COUNCIL

## Meeting Minutes of Regular Session

Monday, October 20, 2025

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on October 20, 2025 with eight council members present including: Blake Reed, Sheri Parsons, Marla Harper, Greg Cox, Bruce Wesner, Tad Boone, James Newman, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. The agenda was posted on Friday, October 17, 2025 before 6 pm in the front window of City Hall.

## **CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at 6:04 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Dacia Phillips from RSMeecham CPAs presented the financials through September for the first 3 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

**PUBLIC REMARKS:** (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

## DISCUSSION ITEMS:

None.

## CONSENT AGENDA:

- a) Approve Minutes from Regular Meeting on September 15, 2025. \*\*Scriveners error – change date in header of city council minutes to September 15, 2025\*\*
- b) Approve Financial Reports Period 3, September 2025.
- c) Approve Expenditures Period 3, September 2025.

Council Member Parsons made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

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Monday, October 20, 2025

### POTENTIAL VOTING BUSINESS:

#### A. Consider, discuss and/or possible take action on authorizing the submission of an application for the Justice Assistance Grant (JAG).

Interim Administrator Hagerman and Chief Denney stated that one potential project would be the purchase of a robot to set stop sticks and the accompanying stop sticks. The grant is a \$10,000 grant with no match.

Council Member Boone made a motion to authorize the submission of an application for the Justice Assistance Grant (JAG).. The motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

#### B. Consider, discuss and/or possible take action to update the billing and collections policy.

Interim Administrator Hagerman stated that the primary change was to provide a grace period for when the 15<sup>th</sup> fell on a weekend. This would not affect the cutoff date.

Council Member Boone made a motion to update the billing and collections policy. Motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

#### C. Consider, discuss and/or possible take action on approving payment to Cimarron Valley Engineering LLC in the amount of \$8,055.50 (Invoice #25-036-01) for engineering services related to the REAP Grant #25036-01.

Interim Administrator Hagerman stated this is the first invoice for the REAP Grant. These have to be itemized separately per grant requirements.

Council Member Newman made a motion to approve payment to Cimarron Valley Engineering LLC in the amount of \$8,055.50 (Invoice #25-036-01) for engineering services related to the REAP Grant #25036-01. Motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

#### D. Consider, discuss and/or possible take action to allow the Cordell Chamber of Commerce to close North Market Street between Main Street to 1<sup>st</sup> Street, South Market Street from Main Street to Clay Street, North College Street from Main Street to 1<sup>st</sup> Street, and South College Street from Main Street to Clay Street for Spook the Square on Friday October 31<sup>st</sup> from 6pm – 8pm ~~consider, discuss, and/or possible take action and \*\*scriveners error\*\*~~ to allow the Cordell Chamber of Commerce to close S Market Street from Main Street to Clay Street on December 4<sup>th</sup> from 3pm to 8pm.

## NEW CORDELL CITY COUNCIL

### Meeting Minutes of Regular Session

Monday, October 20, 2025

Council Member Nabors made a motion to allow the Cordell Chamber of Commerce to close North Market Street between Main Street to 1st Street, South Market Street from Main Street to Clay Street, North College Street from Main Street to 1st Street, and South College Street from Main Street to Clay Street for Spook the Square on Friday October 31st from 6pm – 8pm and to allow the Cordell Chamber of Commerce to close S Market Street from Main Street to Clay Street on December 4th from 3pm to 8pm. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**E. Consider, discuss and/or possible take action on approving the bid proposal from Emergency Networking for Fire and EMS records management software, including the Fire Suite and ePCR package, at a total cost of \$5,645.00, as detailed in the \*\*scriveners error\*\* their proposal.**

Council Member Parsons made a motion to approve the bid proposal from Emergency Networking for Fire and EMS records management software, including the Fire Suite and ePCR package, at a total cost of \$5,645.00, as detailed in their proposal. Motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**F. Consider, discuss and/or possible take action on approval of Estimate #372 from Lopez Construction and Design in the amount of \$28,320.00 for removal and replacement of pavers and repair of curb outlets, and approval of a proposal from Decorative Rock and Stone for the purchase and engraving of pavers in an amount not to exceed \$9,000.00, for a total project cost not to exceed \$37,320.00.**

Mayor Kliewer and Interim Administrator Hagerman provided an overview of the project and funding sources. The project will include replacing 100 pavers, of which approximately 25 will be engraved and cleanup. The quote and final requested amount were set high to ensure sufficient material costs and provide a bit of wiggle room. Funds will likely come from the signage line item, so the city is exploring other options for direction signage funds.

Council Member Cox made a motion to approve of Estimate #372 from Lopez Construction and Design in the amount of \$28,320.00 for removal and replacement of pavers and repair of curb outlets, and approval of a proposal from Decorative Rock and Stone for the purchase and engraving of pavers in an amount not to exceed \$9,000.00, for a total project cost not to exceed \$37,320.00. Motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

## **NEW CORDELL CITY COUNCIL**

### **Meeting Minutes of Regular Session**

**Monday, October 20, 2025**

**G. Consider, discuss and/or possible take action to approve up to \$30,000 for chip and seal to be expended from the Street and Alley Fund.**

Council Member Newman made a motion to approve up to \$30,000 for chip and seal to be expended from the Street and Alley Fund. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 8

Nay: 0

**H. Consider, discuss and/or possible take action on amending the City of New Cordell Drug and Alcohol Testing Policy to require random drug testing for full-time employees only, excluding part-time and volunteer personnel.**

Council Member Newman made a motion to amend the City of New Cordell Drug and Alcohol Testing Policy to require random drug testing for full-time employees only, excluding part-time and volunteer personnel. Motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 8

Nay: 0

**I. Consider, discuss and/or possible take action on hiring an Inspector and Plan Reviewer for the City of New Cordell, and authorizing the Mayor to enter into an agreement for inspection and plan review services.**

No action taken.

**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

**COUNCIL REMARKS:**

Council Member Newman remarked that the street light was still too dim. Council Member Nabors remarked that Sparklight cable service has been bad recently and she wants to know what action the city can take. Council Member Boone remarked on the pigeons caught, the museum window repair, the great job the Chamber did on the Pumpkin Festival, and that part of the Olympics would be hosted in OKC next summer and that may be a great time to draw attention to the town to capture tourism.

**MAYOR REMARKS:**

Mayor Kliewer remarked that he believes the directional signs will be a very relevant project, and mentioned the idea of sign sponsors for signs as a funding source.

## NEW CORDELL CITY COUNCIL

## Meeting Minutes of Regular Session

Monday, October 20, 2025

## ADJOURNMENT:

Council Member Newman made a motion to adjourn. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

The meeting was adjourned at 7:00 pm.

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Phil Kliewer/ Mayor

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Karla Ferrero/ City Clerk