

# **NEW CORDELL CITY COUNCIL**

## **Meeting Minutes of Regular Session**

**Monday, September 16, 2024**

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on September 16, 2024 with six council members present including: Sheri Parsons, Earlene Smith, Greg Cox, Bruce Wesner, Tad Boone, and Larry Henderson. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Council Members Blake Reed and Cheri Nabors were absent. The agenda was posted on Friday, September 13, 2024 before 6 pm in the front window of City Hall.

### **CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at 6:02 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

a) **Receive reports.**

b) **Representative from RSMeacham CPAs to present financial reports.**

c) **Representative from FFIT Consulting, LLC to present monthly report.**

Interim City Administrator Vicki Hagerman presented the financials through August for the first 2 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

**PUBLIC REMARKS:** (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

### **DISCUSSION ITEMS:**

None.

### **CONSENT AGENDA:**

a) **Approve Minutes from Regular Meeting on August 19, 2024.**

b) **Approve Financial Reports Period 2, August 2024.**

c) **Approve Expenditures Period 2, August 2024.**

Council Member Parsons made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called:     Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
                      Nay: 0

Motion carried: Aye: 6  
                      Nay: 0

### **POTENTIAL VOTING BUSINESS:**

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- A. Consider, discuss and/or possible take action on Closing the Portion of Main Street to include the Courthouse Square streets and the portion of S Market from Main St. to Clay, on September 28, 2024 from 7:30am to 1pm for Cordell Memorial Hospital Event – Out of the Darkness Walk, Walk for Suicide Prevention and Awareness.**

Representatives Elizabeth Worley and Tonya Sutherby from Cordell Memorial Hospital – Senior Life Solutions, spoke about the walk, which would be part of a national program “Out of the Darkness”, and explained that this walk would be titled “Love is an Action”, but was still part of and endorsed by the program.

Council Member Parsons made a motion to approve Closing the Portion of Main Street to include the Courthouse Square streets and the portion of S Market from Main St. to Clay, on September 28, 2024 from 7:30am to 1pm for Cordell Memorial Hospital Event – Out of the Darkness Walk, Walk for Suicide Prevention and Awareness. The motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

- B. Consider, discuss and/or possible take action on Appointment of Linda Jones for a second, three-year, term on the Western Plains Library System Board of Trustees, for term beginning on July 1<sup>st</sup>, 2024 and ending on June 30, 2027.**

Council Member Cox made a motion to appoint Linda Jones for a second, three-year, term on the Western Plains Library System Board of Trustees, for term beginning on July 1st, 2024 and ending on June 30, 2027. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

- C. Consider, discuss and/or possible take action on Payment to Lonehickory Cattle L.L.C. in the amount of \$30,105.25 for Retainage on Waterline Replacements Project a Loan with the Oklahoma Water Resource Board Drinking Water State Revolving Fund.**

Hagerman explained that this was the retainage on the portion of the DWSRF project, and that this was the retainage for Lonehickory. Initially the City was hoping to add more lines to the project, as there was additional funding left over, but this will require a new bid process, so the retainage needs to be paid.

Council Member Boone made a motion to approve Payment to Lonehickory Cattle L.L.C. in the amount of \$30,105.25 for Retainage on Waterline Replacements Project a Loan with the Oklahoma Water Resource Board Drinking Water State Revolving Fund. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

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**D. Consider, discuss and/or possible take action on Application for the 2024 Justice Assistance Grant Local Law Enforcement (JAG-LLE) Program.**

Interim City Administrator Hagerman told council that this is the same 0% match grant they got last year, and this year they are looking to go after an e-ticketing system.

Council Member Parsons made a motion to approve Application for the 2024 Justice Assistance Grant Local Law Enforcement (JAG-LLE) Program. Motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

**E. Consider, discuss and/or possible take action on Resolution 2024-05, Rate Schedule for the New Cordell Utility Authority establishing Utility Rates and Fees.**

Interim City Administrator Hagerman explained that the only change to the rates would be to add a charge for the pass-through cost from Foss on the 38% increase they enacted for this Fiscal Year. This charge would appear as a separate line item on the bill and would be \$3.76 for each water meter.

Council Member Cox made a motion to adopt Resolution 2024-05, Rate Schedule for the New Cordell Utility Authority establishing Utility Rates and Fees. Motion was seconded by Council Member Henderson.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

**F. Consider, discuss and/or possible take action on Resolution 2024-09 A Resolution of the City of New Cordell, Oklahoma Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund through the South Western Oklahoma Development Authority.**

Interim City Administrator Hagerman stated that the project they will be looking at is to add water valve cut-ins throughout part of the system to improve the ability of the water department to isolate certain areas of the system.

Council Member Boone made a motion to adopt Resolution 2024-09 A Resolution of the City of New Cordell, Oklahoma Authorizing Application for Financial Assistance from the Rural Economic Action Plan Fund through the South Western Oklahoma Development Authority. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

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**EXECUTIVE SESSION:** (Board shall vote to enter into Executive Session.)

- i. **To discuss Purchase or Appraisal of Real Property, located at 202 N Temple St, 120 N Temple, 119 W 1<sup>st</sup>, 201 W Main St. and 401 W 2<sup>nd</sup>, Pursuant to Title 25 O.S., Section 307 (B) 3 of the Oklahoma Statutes.**

### **Vote to enter executive session.**

Council Member Boone made a motion to enter into executive session and invite Interim City Administrator Hagerman and City Attorney Regier to attend at 6:37 pm. Motion was seconded by Council Member Cox.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

### **Vote to come out of executive session.**

Council Member Boone made a motion to come out of Executive Session at 6:58 pm. Motion was seconded by Council Member Henderson.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

### **Consider and/or possible take action on items discussed in the Executive Session.**

Council Member Boone made a motion to explore financing for properties listed. The motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
Nay: 0

Motion carried: Aye: 6  
Nay: 0

**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)  
None.

### **COUNCIL REMARKS:**

None.

### **MAYOR REMARKS:**

Mayor Kliewer gave an overview of what he has been working on – including banners, signage, dog park, and the pavers.

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**ADJOURNMENT:**

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Parsons.

Vote called:     Aye: Parsons, Cox, Smith, Wesner, Boone, Henderson.  
                      Nay: 0

Motion carried: Aye: 6  
                      Nay: 0

The meeting was adjourned at 7:06 pm.

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Phil Kliewer/ Mayor

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Karla Ferrero/ City Clerk