

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, August 18, 2025

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on August 18, 2025 with five council members present including: Sheri Parsons, Bruce Wesner, Tad Boone, James Newman, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Council Members Blake Reed, Marla Harper, and Greg Cox were absent. The agenda was posted on Friday, August 15, 2025 before 6 pm in the front window of City Hall.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Kliewer called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

a) **Receive reports.**

b) **Representative from RSMeacham CPAs to present financial reports.**

c) **Representative from FFIT Consulting, LLC to present monthly report.**

Dacia Phillips from RSMeacham CPAs presented the financials through July for the first month of the fiscal year.

Interim City Administrator Vicki Hagerman held her report for the next agenda.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

Elizabeth Worley was present on behalf of Senior Life Solutions and stated that she was available to provide any information on the Out of the Darkness aka Love is an Action walk the Hospital was putting on. No questions were asked.

DISCUSSION ITEMS:

a. **Gail Tibbets: 200 E Main Street south wall and pigeon waste on the sidewalk in front of the property.**

Gail Tibbets was not in attendance. Associate Jim Bell stated that he came in her place to listen to the proceedings tonight. He stated he had a good discussion with Interim City Administrator Hagerman earlier today.

CONSENT AGENDA:

a) **Approve Minutes from Regular Meeting on July 21, 2025.**

b) **Approve Financial Reports Period 1, July 2025.**

c) **Approve Expenditures Period 1, July 2025.**

d) **Approval of the appointment of Karla Ferrero as Department Head/Office Manager over City Hall and Human Resources.**

e) **Approve detour and/or closing, from square to Dollar General, North College from Main to 1st, South College from Main to Clay, North Market from 1st to Main, South Market from Main to Clay St., in the afternoon to close Temple from Main St. to 1st St. for Burnout**

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Contest, for Pumpkin Festival on Date of Pumpkin Festival: 10/11/25 provided the Chamber of Commerce plans to detour and/or close street on State Highway 152 is approved by the Oklahoma Department of Transportation.

- f) Approve appointing Judy Sturgeon to Cordell Library Local Advisory Board to the seat vacated by Rick Lindley.**
- g) Approve Closing the Portion of Main Street to include the Courthouse Square streets and the portion of S Market from Main St. to Clay, on September 27, 2025 from 6:30am to 1:30pm for Cordell Memorial Hospital Event – Out of the Darkness Walk, Walk for Suicide Prevention and Awareness.**
- h) Approve the Midwestern Oklahoma Development Authority (MODA) grant award in the amount of \$25,000 for part the roof replacement project at 120 N Temple.**
- i) Approve accepting the State Rural Community Fire Prevention Program grant award from the Oklahoma Department of Agriculture, Food and Forestry in the amount of \$19,652.00 with the City's portion being \$3,013.00, and authorizing the Mayor to execute the contract and related documents.**

Council Member Parsons made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 5
Nay: 0

DISCUSSION AND CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA.

None.

POTENTIAL VOTING BUSINESS:

- A. Consider, discuss and/or take possible action on adopting an ordinance 2025-01 **SCRIVENER'S ERROR: should be Ordinance 2025-02** repealing and replacing current City Code Title 7, Chapter 8, "Reservoir Fish and Wildlife Management and Public Use Area" (Section 8-8-1 through 8-8-10) in its entirety with the updated "Cordell Lake and Recreation Park Ordinance" to establish updated governance, use regulations ,and management policies for Cordell Lake and its surrounding public use areas, and directing the updated ordinance to be codified into the New Cordell City Code.**

Mayor Kliewer explained that with the plan of re-opening Adams Lake in mind, he believed it was necessary to review the existing ordinance, and update it to align with current intentions. Council Member Boone made a motion to adopt Ordinance 2025-02 repealing and replacing current City Code Title 7, Chapter 8, "Reservoir Fish and Wildlife Management and Public Use Area" (Section 8-8-1 through 8-8-10) in its entirety with the updated "Cordell Lake and Recreation Park Ordinance" to establish updated governance, use regulations ,and management policies for Cordell Lake and its surrounding public use areas, and directing the updated ordinance to be codified into the New Cordell City Code. The motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

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Motion carried: Aye: 5

Nay: 0

Council Member Boone made a motion to approve the Emergency Clause for Ordinance 2025-02. Motion was seconded by Council Member Newman.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

****Emergency clause motion failed due to lack of ¾ majority of all council members****

B. Consider, discuss and/or take possible action on establishing a seven-member board for Cordell Lake and Recreation Park to guide the governance and operational parameters of the Lake.

Council Member Newman made a motion to establishing a seven-member board for Cordell Lake and Recreation Park to guide the governance and operational parameters of the Lake. Members and their initial terms are to be: Dale Selman (3yrs), Davey Sewell (3 yrs), Dean Jackson (3 yrs), Lance McCuiston (2 yrs), Matt Giblet (2 yrs), Nick Bobek (1 yr), Vince Cortez (1 yr). Motion was seconded by Council Member Wesner.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

C. Consider, discuss and/or take possible action to give Cordell Chamber of Commerce \$5000 to put on the Pumpkin Festival.

Council Member Parsons made a motion to give Cordell Chamber of Commerce \$5000 to put on the Pumpkin Festival. Motion was seconded by Council Member Nabors.

Vote called: Aye: Parsons, Wesner, Newman, Nabors.

Nay: Boone

Motion carried: Aye: 4

Nay: 1

****Per City Attorney Regier's recommendation, Mayor Kliewer made a tie-breaker vote to the affirmative, motion passed without tie-breaker vote necessary.****

D. Consider, discuss and/or take possible action on approving amendments to various sections of the City of New Cordell Code of Ordinances to address outdated statutes, terminology, and fees as identified in the July 2025 editorial report.

Council Member Boone made a motion to approve amendments to various sections of the City of New Cordell Code of Ordinances to address outdated statutes, terminology, and fees as identified in the July 2025 editorial report. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

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Nay: 0

- E. Consider, discuss and/or take possible action on designating Karla Ferrero as the Authorized Agent for the City of New Cordell in matters pertaining to the Oklahoma Municipal Retirement Fund (OkMRF), and authorizing the Mayor and City Clerk to execute the official OkMRF Authorized Agent Notification Form to formalize this appointment with the Fund.**

Council Member Newman made a motion to designate Karla Ferrero as the Authorized Agent for the City of New Cordell in matters pertaining to the Oklahoma Municipal Retirement Fund (OkMRF), and authorizing the Mayor and City Clerk to execute the official OkMRF Authorized Agent Notification Form to formalize this appointment with the Fund. Motion was seconded by Council Member Nabors.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 5
Nay: 0

- F. Consider, discuss and/or take possible action on approving the replacement of the damaged front overhead door at the Street Department, and authorizing award of the project to the selected vendor.**

Council Member Newman made a motion to approve the replacement of the damaged front overhead door at the Street Department, and authorizing award of the project to C&M Overhead Door in the amount of \$5,596.60. Motion was seconded by Council Member Boone.

Vote called: Aye: Parsons, Wesner, Boone, Newman.
Nay: Nabors

Motion carried: Aye: 4
Nay: 1

****Per City Attorney Regier's recommendation, Mayor Kliever made a tie-breaker vote to the affirmative, motion passed without tie-breaker vote necessary.****

- G. Consider, discuss and/or take possible action to declare the 2013 Ford F450 Fire Truck, VIN: 1FDUF4HT2DEB80270 as surplus and approve transfer of ownership and title to Washita County.**

Administration explained that this truck was bought with County Tax Funds, and deeded to the City so the City could insure it. The County intends to sell the truck and put the funds bank into the Cordell Fire Department's allotment of the Tax Fund.

Council Member Parsons made a motion to declare the 2013 Ford F450 Fire Truck, VIN: 1FDUF4HT2DEB80270 as surplus and approve transfer of ownership and title to Washita County. Motion was seconded by Council Member Newman.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 5
Nay: 0

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- H. Consider, discuss and/or take possible action on approving the quote from Huntzinger Construction Services for front door replacement at the Cordell Library in the amount of \$18,270.00, which includes removal and replacement of windows and door, electrical setup for an automatic door entry, and replacement of lettering and stickers on the front glass.**

Council Member Parsons made a motion to approve the quote from Huntzinger Construction Services for front door replacement at the Cordell Library in the amount of \$18,270.00, which includes removal and replacement of windows and door, electrical setup for an automatic door entry, and replacement of lettering and stickers on the front glass. Motion was seconded by Council Member Newman.

Vote called: Aye: Parsons, Wesner, Boone, Newman.

Nay: 0

Abstain: Nabors

Motion carried: Aye: 4

Nay: 1

****Per City Attorney Regier's recommendation, Mayor Kliewer made a tie-breaker vote to the affirmative, motion passed without tie-breaker vote necessary.****

- I. Consider, discuss and/or take possible action on the possible leasing and repairs of the cemetery house, including approval of a rental application form, setting a monthly rental rate, and establishing provisions for rent waivers if the tenant performs agreed-upon renovations with the City providing materials.**

Discussion was held regarding concerns about excess traffic from visitors, upkeep concerns, employment concerns, and the desire for the tenant to be a caretaker for the cemetery.

Council Member Boone made a motion to table this item. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

- J. Consider, discuss and/or take possible action on approving services from Townsend Wildlife Control Services for the removal and mitigation of pigeon populations, including authorization for associated costs.**

Travis Townsend gave council an overview of his experience and company history, and showed council results from a trial run authorized by the Mayor. He stated that his bid for the project would be \$4,500 for 1 year, with liability insurance coverage and that he would request the payment up front. His plan is to trap birds, with minimal amounts of air gun shooting for removal of difficult birds. He stated that the city should see a reduction in numbers of birds within 30-45 days and that all birds would be destroyed, so re-emergence of the same birds is not a concern. Council Member Nabors made a motion to allow Townsend Wildlife Control Services and the city attorney to negotiate contract terms for the removal and mitigation of pigeon populations pending insurance requirements are met. Motion was seconded by Council Member Newman.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

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Nay: 0

Motion carried: Aye: 5

Nay: 0

- K. Consider, discuss and/or take possible action on adopting Resolution 2025-09 designating Karla Ferrero as an authorized business officer for the City of New Cordell's TCM Bank account, granting authority to make account changes in accordance with the terms of the resolution.**

Council Member Nabors made a motion to adopt Resolution 2025-09 designating Karla Ferrero as an authorized business officer for the City of New Cordell's TCM Bank account, granting authority to make account changes in accordance with the terms of the resolution. Motion was seconded by Council Member Newman.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

- L. Consider, discuss and/or take possible action on the purchase of a 500-gallon platform skid with 21HP Honda pump system and foam cell, as specified in the attached quote from W.S. Darley & Co., in the total amount of \$22,665.00 **SCRIVENERS ERROR: should be \$24,565.00**, utilizing funds from the State Rural Community Fire Protection Program.**

Council Member Newman made a motion to approve the purchase of a 500-gallon platform skid with 21HP Honda pump system and foam cell, as specified in the attached quote from W.S. Darley & Co., in the total amount of \$24,565.00, utilizing funds from the State Rural Community Fire Protection Program. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

- M. Consider, discuss and/or take possible action on purchasing a 2025 Ford F-550 4x4 Cab Chassis from Wheeler Ford for a total amount not to exceed \$70,000, utilizing funds from the Gear and Equipment Replacement Grant.**

Council Member Nabors made a motion to purchase a 2025 Ford F-550 4x4 Cab Chassis from Wheeler Ford for a total amount not to exceed \$70,000, utilizing funds from the Gear and Equipment Replacement Grant. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 5

Nay: 0

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- N. Consider, discuss and/or take possible action on approving Resolution No. 2025-10, adopting the Washita County Hazard Mitigation Plan (HMP) as the official plan for the City of New Cordell.**

Council Member Parsons made a motion to approve Resolution No. 2025-10, adopting the Washita County Hazard Mitigation Plan (HMP) as the official plan for the City of New Cordell. Motion was seconded by Council Member Wesner.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 5
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)
None.

COUNCIL REMARKS:

None.

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Parsons.

Vote called: Aye: Parsons, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 5
Nay: 0

The meeting was adjourned at 7:21 pm.

Phil Kliewer/ Mayor

Karla Ferrero/ City Clerk