

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, July 21, 2025

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on July 21, 2025 with eight council members present including: Blake Reed, Sheri Parsons, Marla Harper, Greg Cox, Bruce Wesner, Tad Boone, James Newman, and Cheri Nabors. Also present were Mayor Phil Kliewer, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. City Attorney Shane Regier was absent. The agenda was posted on Friday, July 18, 2025 before 6 pm in the front window of City Hall.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Kliewer called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) **Recognition and expressing appreciation to the volunteers at the New Cordell Golf Course.**
- b) **Receive reports.**
- c) **Representative from Britton, Kuykendall, and Miller CPA's PC to present 2024 annual audit.**
- d) **Representative from RSMeacham CPAs to present financial reports.**
- e) **Representative from FFIT Consulting, LLC to present monthly report.**

James Kuykendall from Britton, Kuykendall, and Miller CPA's PC presented a summary of the fiscal year 2024 annual audit findings. Auditor's opinion, this is a good report.

Dacia Phillips from RSMeacham CPAs presented the financials through June for the 12 months of the fiscal year 2025.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

- a. **Discuss pigeon population increase in the downtown area following recent building demolition, including potential mitigation options.**

Mayor Kliewer spoke to conversations he has had with the Wildlife Department regarding the pigeons. Per them, there has been a pigeon problem in Cordell for a very long time, and completely getting rid of it is unrealistic, but there were various suggestions for reducing the issue. Different options were discussed including hiring through the wildlife department or a company for trapping and poisoning, sound deterrents, visual deterrents, and perch deterrents. Kliewer added that from his conversations he had been informed this is a bad time of year to try catching or poisoning pigeons as the crops provide ample food so these measures are less likely to be effective. He also recommended that property owners on the square ensure their buildings are sealed to reduce infestations and prevent a new nesting site from forming.

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CONSENT AGENDA:

- a) Approve Minutes from Regular Meeting on June 16, 2025.
- b) Approve Financial Reports Period 12, June 2025.
- c) Approve Expenditures Period 12, June 2025.

Council Member Parsons made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

POTENTIAL VOTING BUSINESS:

- A. Consider, discuss and/or possible take action to acknowledge acceptance of fiscal year 2024 audit as presented by Britton, Kuykendall, and Miller CPA's PC.

Council Member Boone made a motion to acknowledge acceptance of fiscal year 2024 audit as presented by Britton, Kuykendall, and Miller CPA's PC. The motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

- B. Consider, discuss and/or possible take action on adopting a revised Drug and Alcohol Policy for inclusion in the City of New Cordell Employee Handbook, outlining expectations, testing procedures, and consequences for policy violations in accordance with applicable state and federal law.

Council Member Cox made a motion to adopt a revised Drug and Alcohol Policy for inclusion in the City of New Cordell Employee Handbook, outlining expectations, testing procedures, and consequences for policy violations in accordance with applicable state and federal law. Motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

- C. Consider, discuss and/or possible take action on adopting a Resolution 2025-08 establishing an Open Records Policy and Fee Schedule for the City of New Cordell, setting forth procedures for records requests and applicable charges in accordance with the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.).

Council Member Boone made a motion to adopt a Resolution 2025-08 establishing an Open Records Policy and Fee Schedule for the City of New Cordell, setting forth procedures for

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records requests and applicable charges in accordance with the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.). Motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

D. Consider, discuss and/or possible take action on approving the estimate from Huntzinger Construction Services Co. in the amount of \$8,938.56 for structural repairs to the Street Department building, including installation of a dummy wall, replacement of approximately 40 feet of exterior south wall, repair of ceiling rafters, and replacement of the rotted 2x8 door frame for the overhead door.

Council Member Parsons made a motion to approve the estimate from Huntzinger Construction Services Co. in the amount of \$8,938.56 for structural repairs to the Street Department building, including installation of a dummy wall, replacement of approximately 40 feet of exterior south wall, repair of ceiling rafters, and replacement of the rotted 2x8 door frame for the overhead door. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

E. Consider, discuss and/or possible take action on approving the replacement of the damaged front overhead door at the Street Department, quotes received from C&M Overhead Door LLC and Clinton Overhead Door and authorizing award of the project to the selected vendor.

Council Member Nabors made a motion to table this item to the next meeting. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

F. Consider, discuss and/or possible take action on entering into an agreement with Sooner Technology to provide IT support services for the City of New Cordell at a monthly cost of \$1,072.50, covering remote monitoring and management, cybersecurity threat detection and response, data backup, email and endpoint protection, and 24/7 security operations center services, as outlined in the attached brochure.

Council Member Boone made a motion to table this item to a future meeting. Motion was seconded by Council Member Harper.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

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Motion carried: Aye: 8
Nay: 0

G. Consider, discuss and/or possible take action on approving the purchase of an Apex 32 oz. Stainless Steel Popcorn Machine with Stand, for the Theater at the quoted price of \$7,548.00.

Council Member Nabors made a motion to approve the purchase of an Apex 32 oz. Stainless Steel Popcorn Machine with Stand, for the Theater at the quoted price of \$7,548.00. Motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Newman, Nabors.
Nay: Boone

Motion carried: Aye: 7
Nay: 1

H. Consider, discuss and/or possible take action on authorizing a survey of land located near North Glenn L. English Street and East 2nd Street in New Cordell for evaluation of boundaries.

Council Member Boone made a motion to authorize a survey of land located near North Glenn L. English Street and East 2nd Street in New Cordell for evaluation of boundaries. Motion was seconded by Council Member Newman.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

COUNCIL REMARKS:

None.

MAYOR REMARKS:

Mayor Kliewer spoke to the success of the 4th of July Adams Lake soft opening. He further stated that he intends to bring additional items related to Adams Lake to future meetings. Mayor Kliewer also commented on the closing of Clinic Pharmacy, and of the ASAP General Store coming to town.

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ADJOURNMENT:

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

The meeting was adjourned at 7:07 pm.

Phil Kliewer/ Mayor

Karla Ferrero/ City Clerk