

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, June 10, 2024

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on June 10, 2024 with six council members present including: Blake Reed, Sheri Parsons, Greg Cox, Bruce Wesner, Tad Boone, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Council Members Lowell Holman and Earlene Smith were absent. Notice changing the date of the regular meeting was posted on Thursday, May 16, 2024. The agenda was posted on Friday, June 7, 2024 before 6 pm in the front window of City Hall.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Kliewer called the meeting to order at 6:08 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) **Receive reports.**
- b) **Representative from Britton, Kuykendall, and Miller CPA's PC to present 2023 annual audit.**
- c) **Representative from RSMeacham CPAs to present financial reports.**
- d) **Representative from FFIT Consulting, LLC to present monthly report.**

James Kuykendall from Britton, Kuykendall, and Miller CPA's PC presented the 2023 annual audit.

Dacia Phillips from RSMeacham CPAs presented the financials through May for the first 11 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

None.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on May 20, 2024.**
- b) **Approve Financial Reports Period 11, May 2024.**
- c) **Approve Expenditures Period 11, May 2024.**
- d) **Approve Mediclaims Collections in the amount of \$1,833.50.**

Council Member Boone made a motion to adopt the consent agenda. The motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

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POTENTIAL VOTING BUSINESS:

A. Consider, discuss and/or possible take action to acknowledge acceptance of fiscal year 2023 audit as presented by Britton, Kuykendall, and Miller CPA's PC.

Council Member Parsons made a motion to acknowledge acceptance of fiscal year 2023 audit as presented by Britton, Kuykendall, and Miller CPA's PC. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

B. Consider, discuss and/or possible take action to approve the proposed 2023-2024 Budget Amendments.

Council Member Boone made a motion to approve the proposed 2023-2024 Budget Amendments. Motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

C. Consider, discuss and/or possible take action on Resolution No. 2024-04. A Resolution of the City of New Cordell, Oklahoma, The New Cordell Utilities Authority, and The Cordell Development and Redevelopment Authority adopting the Fiscal Year 2024-2025 Budget and establishing amendment authority.

Council Member Cox made a motion to adopt Resolution No. 2024-04. A Resolution of the City of New Cordell, Oklahoma, The New Cordell Utilities Authority, and The Cordell Development and Redevelopment Authority adopting the Fiscal Year 2024-2025 Budget and establishing amendment authority. Motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

D. Consider, discuss and/or possible take action to approve Resolution 2024-05, Rate Schedule for the New Cordell Utility Authority establishing Utility Rates and Fees.

Mayor Kliever explained that this resolution was for a pass-through increase on the water from the increase Foss enacted, asked council to table this item because there is an item on the Foss agenda that the city needs more information on to make a decision.

Council Member Boone made a motion to table Resolution 2024-05, Rate Schedule for the New Cordell Utility Authority establishing Utility Rates and Fees. Motion was seconded by Council Member Parsons.

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Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

E. Consider, discuss and/or possible take action on Authorizing the Changes to the City of New Cordell's OMAG Insurance Premiums, an increase of \$4,950 to the Annual Premium for a total of \$16,129.00.

Council Member Parsons made a motion to authorize the Changes to the City of New Cordell's OMAG Insurance Premiums, an increase of \$4,950 to the Annual Premium for a total of \$16,129.00. Motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

F. Consider, discuss and/or possible take action to Appoint Judson Regier to fill Expiring Three Year Term July 1, 2024 – June 30, 2027, on the Cordell Library Local Advisory Board.

Council Member Boone made a motion to Appoint Judson Regier to fill Expiring Three Year Term July 1, 2024 – June 30, 2027, on the Cordell Library Local Advisory Board. The motion was seconded by Council Member Wesner.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone.
Nay: 0
Abstained: Nabors

Motion carried: Aye: 5
Nay: 1

G. Consider, discuss and/or possible take action to Appoint Colette Greene to fill Expiring Three Year Term July 1, 2024 – June 30, 2027, on the Cordell Library Local Advisory Board.

Council Member Parsons made a motion to Appoint Colette Greene to fill Expiring Three Year Term July 1, 2024 – June 30, 2027, on the Cordell Library Local Advisory Board. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone.
Nay: 0
Abstained: Nabors

Motion carried: Aye: 5
Nay: 1

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H. Consider, discuss and/or possible take action on Resolution No. 2024-06 for Interlocal Agreement Regarding Reserve Officers between the City of New Cordell and Washita County.

Council Member Boone made a motion to adopt Resolution No. 2024-06 for Interlocal Agreement Regarding Reserve Officers between the City of New Cordell and Washita County. The motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

I. Consider, discuss and/or possible take action on Interlocal Agreement on Inmate Housing between the City of New Cordell and Washita County.

Council Member Parsons made a motion to approve Interlocal Agreement on Inmate Housing between the City of New Cordell and Washita County. The motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

J. Consider, discuss, and/or possible take action to give Cordell Chamber of Commerce \$5000 to put on the Pumpkin Festival.

Council Member Boone made a motion to table the item of giving the Cordell Chamber of Commerce \$5000 to put on the Pumpkin Festival until the July meeting. The motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

K. Consider, discuss, and/or possible take action to allow detour and/or closing from square to Dollar General, North College from Main to 1st, South College from Main to Clay, North Market from 1st to Main, South Market from Main to Clay St., in the afternoon to close Temple from Main St. to 1st St. for Burnout Contest, for Pumpkin Festival on October 12, 2024 provided the Chamber of Commerce plan to detour and/or close street on State Highway 152 is approved by the Oklahoma Department of Transportation.

Council Member Parsons made a motion to allow detour and/or closing from square to Dollar General, North College from Main to 1st, South College from Main to Clay, North Market from 1st to Main, South Market from Main to Clay St., in the afternoon to close Temple from Main St. to 1st St. for Burnout Contest, for Pumpkin Festival on October 12, 2024 provided the Chamber

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of Commerce plan to detour and/or close street on State Highway 152 is approved by the Oklahoma Department of Transportation. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

L. Consider, discuss, and/or possible take action to authorize the Chamber to close South Market Street from Main Street to Clay St on July 20th for a street event featuring the screening of Twisters.

Council Member Boone made a motion to authorize the Chamber to close South Market Street from Main Street to Clay St on July 20th for a street event featuring the screening of Twisters. The motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

M. Consider, discuss and/or possible take action to allow the Chamber to close North Market Street between Main St to 1st St, south Market St to Clay St, North College St from Main St to 1st St & South College from Main St to Clay St for Spook the Square on Oct 31st.

Council Member Parsons made a motion to allow the Chamber to close North Market Street between Main St to 1st St, South Market St to Clay St, North College St from Main St to 1st St & South College from Main St to Clay St for Spook the Square on Oct 31st. The motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

N. Consider, discuss, and/or possible take action on the Appointment and Replacement to fill the Vacancy for Ward 3, Council Member Lowell Holman's Council Seat until the next General Election on April 8th, 2025, election.

Council Member Boone made a motion to acknowledge acceptance of Council Member Lowell Holman's resignation from Ward 3 Council Seat, and to accept nominations for the next council meeting. The motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

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- O. Consider, discuss and/or possible take action on Ordinance 2024-02, City of New Cordell, Repealing and Replacing, Title 4 Business and License Regulations, Chapter 2 Alcoholic Beverages, Section 8, Taxes Enumerated. (Alcohol).**

Mayor Kliewer stated that more information was needed, and the ordinance was not ready to present, he asked council to consider tabling the item.

Council Member Parsons made a motion to table Ordinance 2024-02, City of New Cordell, Repealing and Replacing, Title 4 Business and License Regulations, Chapter 2 Alcoholic Beverages, Section 8, Taxes Enumerated. (Alcohol). The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

EXECUTIVE SESSION: (Board shall vote to enter into Executive Session.)

- a) To discuss Confidential Communication with the City Attorney on William C. Thomsen v Cordell Police Department, et al., Western District of Oklahoma Case No. CIV-24-226-JD Pursuant to Title 25 O.S., Section 307 (B) 4 of the Oklahoma Statues. City Attorney has Determined Disclosure will Impair the Ability of the Board to Process the Claim in the Public Interest.**

Vote to enter executive session.

Council Member Boone made a motion to enter into executive session and invite Interim City Administrator Hagerman, Police Chief Denney, and Accountant Phillips to attend at 7:02 pm. Motion was seconded by Council Member Wesner.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

Vote to come out of executive session.

Council Member Boone made a motion to come out of Executive Session at 7:11 pm. Motion was seconded by Council Member Wesner.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 6
Nay: 0

Consider and/or possible take action on items discussed in the Executive Session.

No report was given.

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NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)
None.

COUNCIL REMARKS:

Council thanked code for their work, and thanked Lowell Holman for his service as a council member.

MAYOR REMARKS:

Mayor Kliewer seconded the councils thanks to Lowell Holman and suggested a commemorative certificate or commendation. Mayor Kliewer thanked Sheri Parsons for presiding over the May meeting. Interim City Administrator Hagerman asked if she could ask a question, and asked if the council was fine with items like annual agreements being on the consent agenda. Council affirmed that is what the consent agenda is for. Moving forward this type of item will appear on the consent agenda.

ADJOURNMENT:

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Boone, Nabors.
 Nay: 0

Motion carried: Aye: 6
 Nay: 0

The meeting was adjourned at 7:13 pm.

Phil Kliewer/ Mayor

Karla Ferrero/ City Clerk