

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, May 20, 2024

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on May 20, 2024 with seven council members present including: Blake Reed, Sheri Parsons, Greg Cox, Bruce Wesner, Tad Boone, Earlene Smith, and Cheri Nabors. Also present were City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Mayor Phil Kliever and Council Member Lowell Holman were absent. The agenda was posted on Friday, May 17, 2024 before 6 pm in the front window of City Hall.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Board President Parsons called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) **Receive reports.**
- b) **Representative from RSMeacham CPAs to present financial reports.**
- c) **Representative from FFIT Consulting, LLC to present monthly report.**

Dacia Phillips from RSMeacham CPAs presented the financials through April for the first 10 months of the fiscal year.

Interim City Administrator Vicki Hagerman thanked everyone who helped after the tornado on April 30, 2024 on behalf of the mayor, the council, and herself. Hagerman gave reports on the tornado and FEMA, Dobson, the pool, and City Departments and operations.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

A. Request from Cordell Community Gardens to talk about water for the Community Garden.

Chris Glasscock and Amanda Billings presented their request to receive free water utilities for the Community Garden. City Attorney Shane Regier addressed Mr. Glasscock and Mrs. Billings and explained that the Oklahoma Constitution does not allow for public funds to be used for private individuals. Council suggested other options for how the Community Garden could get help with its bills.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on April 15, 2024.**
- b) **Approve Financial Reports Period 10, April 2024.**
- c) **Approve Expenditures Period 10, April 2024.**
- d) **Approve Medicaid Collections in the Amount of \$100.00.**

Council Member Smith made a motion to adopt the consent agenda. The motion was seconded by Council Member Nabors.

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, May 20, 2024

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

POTENTIAL VOTING BUSINESS:

A. Consider, discuss and/or possible take action on acknowledging receipt of the FY 24/25 Proposed Budget.

Council Member Boone made a motion to acknowledge receipt of the FY 24/25 Proposed Budget. The motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

B. Consider, discuss and/or possible take action on Amendments to Dobson Fiber Permit Agreement.

Hagerman and Jim Horsburgh of Dobson explained that the amendment was regarding aerial clearances between pole connections. The amendment follows National Electrical Standards Committee (NESC) regulations.

Council Member Boone made a motion to approve Amendments to Dobson Fiber Permit Agreement. Motion was seconded by Council Member Wesner.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

C. Consider, discuss and/or possible take action on authorizing the Submission of a bid for the 2011 Ford F-350 Ambulance Unit #3 to Cheyenne and Arapaho Emergency Medical Service.

Council asked Fire Chief Seth Slaughterback about the 2011 Ford F-350 Ambulance Unit #3.

Council Member Cox made a motion to authorize the Submission of a bid in the amount of \$35,002.01 for the 2011 Ford F-350 Ambulance Unit #3 to Cheyenne and Arapaho Emergency Medical Service upon verification that the unit is mechanically sound. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, May 20, 2024

D. Consider, discuss and/or possible take action on authorizing the Submission of a bid for the 2011 Ford F-350 Ambulance Unit #4 to Cheyenne and Arapaho Emergency Medical Service.

Council Member Reed made a motion to authorize the Submission of a bid in the amount of \$25,001.00 for the 2011 Ford F-350 Ambulance Unit #4 to Cheyenne and Arapaho Emergency Medical Service upon verification that the unit is mechanically sound. Motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

E. Consider, discuss and/or possible take action on the Municipal Swimming Pool Calendar Change for Morning Adult Water Walkers.

Council Member Smith made a motion to approve the Municipal Swimming Pool Calendar Change for Morning Adult Water Walkers. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

F. Consider, discuss and/or possible take action on Quote for American Legal Publishers on Recodification of Ordinances for the City of New Cordell, Oklahoma, at an estimated cost of \$19,090.00.

Hagerman explained that this is a requirement every ten years, and that American Legal Publishing has absorbed Sterling Codifiers, the city is not changing companies.

Council Member Smith made a motion to Quote for American Legal Publishers on Recodification of Ordinances for the City of New Cordell, Oklahoma, at an estimated cost of \$19,090.00. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

G. Consider, discuss and/or possible take action to approve Addendum to Contract with American Collection Services adding management of Ambulance Collections for the City of New Cordell.

Council Member Smith made a motion to approve Addendum to Contract with American Collection Services adding management of Ambulance Collections for the City of New Cordell. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, May 20, 2024

Motion carried: Aye: 7

Nay: 0

H. Consider, discuss and/or possible take action to approve payment to South Western Oklahoma Development Agency (SWODA) for 18549 CDBG 21 Project Administration 2nd Progress Billing in the amount of \$10,000.01.

Council Member Boone made a motion to approve payment to South Western Oklahoma Development Agency (SWODA) for 18549 CDBG 21 Project Administration 2nd Progress Billing in the amount of \$10,000.01. Motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

I. Consider, discuss and/or possible take action on Chamber of Commerce request to Close South Market Street between Main Street and East Clay, not to include the highway on June 8, 2024, from 8 am to 4 pm for vendor use during the Town-wide Garage Sale.

Council Member Smith made a motion to approve Chamber of Commerce request to Close South Market Street between Main Street and East Clay, not to include the highway on June 8, 2024, from 8 am to 4 pm for vendor use during the Town-wide Garage Sale. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

J. Consider, discuss and/or possible take action on Chamber of Commerce request to Close East 2nd Street between North Glenn English Street and North Cordell Street, not to include the highway on June 29, 2024, from 12 pm to 9 pm for the Hometown 4th of July Celebration.

Council Member Nabors made a motion to approve Chamber of Commerce request to Close East 2nd Street between North Glenn English Street and North Cordell Street, not to include the highway on June 29, 2024, from 12 pm to 9 pm for the Hometown 4th of July Celebration. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

K. Consider, discuss and/or possible take action on Authorization to Apply for FEMA funds if Declared a Public Authority Disaster for Washita County.

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, May 20, 2024

Interim City Administrator Hagerman informed council that Washita County had been declared a Public Authority Disaster Friday, May 17th, after agendas were sent out.

Council Member Boone made a motion to authorize application for FEMA funds if Declared a Public Authority Disaster for Washita County. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

L. Consider, discuss and/or possible take action to approve Cimmaron Valley Engineering, LLC to provide On-Call Engineering Services to the City of New Cordell.

Council Member Boone made a motion to approve Cimmaron Valley Engineering, LLC to provide On-Call Engineering Services to the City of New Cordell. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

M. Consider, discuss and/or possible take action on Resolution 2024-03 Nominating Robert Johnston, City of Clinton, City Manager as a Candidate to Fill an Open Trustee-at-Large Position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) Representing the Entire Membership for a Five-Year Term Beginning October 1, 2024 through October 1, 2029.

Council Member Smith made a motion to adopt Resolution 2024-03 Nominating Robert Johnston, City of Clinton, City Manager as a Candidate to Fill an Open Trustee-at-Large Position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) Representing the Entire Membership for a Five-Year Term Beginning October 1, 2024 through October 1, 2029. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.
Nay: 0

Motion carried: Aye: 7
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

COUNCIL REMARKS:

Council echoed Vicki's thank you to all those who have and are assisting with the tornado aftermath.

NEW CORDELL CITY COUNCIL
Meeting Minutes of Regular Session
Monday, May 20, 2024

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Parsons made a motion to adjourn. Motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Cox, Smith, Wesner, Boone, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

The meeting was adjourned at 6:46 pm.

Sheri Parsons / Council President

Karla Ferrero/ City Clerk