

**NEW CORDELL CITY COUNCIL**  
**Meeting Minutes of Special Session**  
**Monday, May 19, 2025**

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on May 19, 2025 with eight council members present including: Blake Reed, Sheri Parsons, Marla Harper, Greg Cox, Bruce Wesner, Tad Boone, James Newman, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. The agenda was posted on Friday, May 16, 2025 before 4 pm in the front window of City Hall.

**CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at 4:04 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Dacia Phillips from RSMeacham CPAs presented the financials through April for the first 10 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

**\*\*Council Member Tad Boone Arrived 4:12 p.m.\*\***

**PUBLIC REMARKS:** (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

**DISCUSSION ITEMS:**

None.

**CONSENT AGENDA:**

- a) Approve Minutes from Regular Meeting on April 28, 2025.
- b) Approve Minutes from Special Meeting on May 6, 2025
- c) Approve Minutes from Special Meeting on May 12, 2025
- d) Approve Financial Reports Period 10, April 2025.
- e) Approve Expenditures Period 10, April 2025.

Council Member Newman made a motion to adopt the consent agenda. The motion was seconded by Council Member Wesner.

Vote called:      Aye: Reed, Parsons, Cox, Wesner, Boone, Newman, Nabors.  
                            Nay: 0  
                            Abstain: Harper

Motion carried: Aye: 7  
                            Nay: 1

## NEW CORDELL CITY COUNCIL

### Meeting Minutes of Special Session

Monday, May 19, 2025

#### POTENTIAL VOTING BUSINESS:

**A. Consider, discuss and/or possible take action to elect a Vice President of the City Council.**

**\*\*SCRIVENER'S ERROR: should read ...elect a President of...\*\***

Council Member Newman made a motion to elect Sheri Parsons as President of the City Council. The motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Cox, Harper, Wesner, Boone, Newman, Nabors.

Nay: 0

Abstain: Parsons

Motion carried: Aye: 7

Nay: 1

**B. Consider, discuss and/or possible take action to acknowledge receipt of the FY25-26 draft budget.**

Council Member Boone made a motion to acknowledge receipt of the FY25-26 draft budget.

Motion was seconded by Council Member Newman.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 8

Nay: 0

**C. Consider, discuss and/or take possible action to approve a Seasonal Use Agreement between the City of New Cordell and Holly Burch for the operation of a snow cone stand at 320 E 2<sup>nd</sup> Street, New Cordell, Oklahoma.**

Mayor Kliewer explained that they have not received the deed on the property yet, but that he and City Attorney Regier will finalize the agreement once that deed is in hand. Council asked about who owns the stand itself, and it was explained that the City will own the land once the deed is transferred, but that they have been told that she owns the stand herself.

Council Member Boone made a motion to approve, subject to the receipt of warranty deed, a Seasonal Use Agreement between the City of New Cordell and Holly Burch for the operation of a snow cone stand at 320 E 2<sup>nd</sup> Street, New Cordell, Oklahoma. Motion was seconded by Council Member Cox.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.

Nay: 0

Motion carried: Aye: 8

Nay: 0

**D. Consider, discuss and/or take possible action on approving bid from H Bar B Services, LLC in the amount of \$21,300.00 for demolition and site cleanup of the property located at 116 W 7th Street, New Cordell, Oklahoma, and authorizing the work as part of the abatement process.**

## NEW CORDELL CITY COUNCIL

## Meeting Minutes of Special Session

Monday, May 19, 2025

The presented bid is the lowest one received. The cost of the abatement will be filed as a lien against the property, when it is purchased in the future, the City would be on the list to be paid by the lien.

Council Member Newman made a motion to approve the bid from H Bar B Services, LLC in the amount of \$21,300.00 for demolition and site cleanup of the property located at 116 W 7th Street, New Cordell, Oklahoma, and authorizing the work as part of the abatement process. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

## COUNCIL REMARKS:

Council spoke regarding demolitions and preservation techniques in town.

## **MAYOR REMARKS:**

Mayor spoke about TSET grant requirements and the banner bracket system for downtown.

## ADJOURNMENT:

Council Member Newman made a motion to adjourn. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Cox, Harper, Wesner, Boone, Newman, Nabors.  
Nay: 0

Motion carried: Aye: 8  
Nay: 0

The meeting was adjourned at 5:02 pm.

---

Phil Kliewer/ Mayor

---

Karla Ferrero/ City Clerk