

NEW CORDELL CITY COUNCIL

Will meet in REGULAR SESSION

at 6:00 p.m. on Monday, March 21, 2022

at 101 East Main St. in the Community Center behind City Hall

AGENDA

1. **CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**
2. **MOTION AND VOTE TO ADOPT AGENDA.**
3. **INFORMATION ITEMS:** *(Information Items are presented for information only, they can be discussed but do not require action.)*
 - a) Receive reports.
 - b) Representative from RSMeacham CPAs to present financial reports.
 - c) Representative from FFIT Consulting, LLC to present monthly report.
4. **PUBLIC REMARKS:** *(This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)*
5. **DISCUSSION ITEMS:**
6. **CONSENT AGENDA:**
 - a. Approve Minutes from Regular Meeting on February 22, 2022.
 - b. Approve Financial Reports Period 8, February 2022.
 - c. Approve Expenditures Period 8, February 2022.
 - d. Approve Payment to Myers Engineering in the amount of \$10,115.50 for Invoice #220065.12 Potable Water System Hydraulic Model and Analysis and Disinfection Feed.
 - e. Approve Payment to Myers Engineering in the amount of \$11,239.20 for Invoice #221039-7Cordell – Water System Improvements.
 - f. Approve Payment to Young Contracting, LLC in the amount of \$9,439.20 Pay Application #1 for Project #Y2114 Water System Improvements.
 - g. Approve Payment to Young Contracting, LLC in the amount of \$65,496.47 Pay Application #2, for Project #Y2114 Water System Improvements.
 - h. Approve Payment to Young Contracting, LLC in the amount of \$74,935.67 Pay Application #3, for Project #Y2114 Water System Improvements.

7. POTENTIAL VOTING BUSINESS:

- A. Consider, discuss and/or possible take action on Resolution No. 2022-3 Community Development Block Grant (CDBG) 2022 Water and Wastewater Construction Program Citizen Participation Plan.
- B. Consider, discuss and/or possible take action on Ordinance No. 2022-1 Regarding an Amendment to the City of New Cordell CMO Plan Adopting the Revised and Restated OkMRF Master Defined Contribution Retirement Plan.
- C. Consider, discuss and/or possible take action on Improvements at the Baseball Field in Gregory Park by Cordell School, to Include Replacing Bleachers that Would Allow for 126 Seats for Spectators.
- D. Consider, discuss and/or possible take action on Appointing a Deputy City Clerk.
- E. Consider, discuss and/or possible take action on adding Karla Ferrero to the Cities Bank Accounts an Authorizing Her to Sign Checks.

8. EXECUTIVE SESSION: (*Board shall vote to enter into Executive Session.*)

i: Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Police Chief. *Pursuant to Title 25 O.S., Section 307 (B) 1.*

9. Vote to come out of executive session.

10. Consider and/or possible take action on items discussed in the Executive Session.

11. NEW BUSINESS: (*Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.*)

12. COUNCIL REMARKS:

13. MAYOR REMARKS:

14. ADJOURNMENT:

This agenda was posted at the New Cordell City Hall by 5:00 pm, March 18, 2022.

(ATTEST)



Christie Cherry

Christie Cherry, Deputy City Clerk

NEW CORDELL UTILITIES AUTHORITY BOARD

Will meet in REGULAR SESSION

at 6:00 p.m. on Monday, March 21, 2022

immediately following City Council Meeting

at 101 East Main St. in the Community Center behind City Hall

AGENDA

- 1. CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

- 2. MOTION AND VOTE TO ADOPT AGENDA.**

- 3. INFORMATION ITEMS:** *(Information Items are presented for information only, they can be discussed but do not require action.)*

The Power Cost Adjustment is \$ 0.02037

- 4. DISCUSSION ITEMS:**

- 5. CONSENT AGENDA:**
 - a. Approve Minutes from Regular Meeting on February 22, 2022.
 - b. Approve Financial Reports Period 8, February 2022.
 - c. Approve Expenditures Period 8, February 2022.
 - d. Approve Payment to Myers Engineering in the amount of \$10,115.50 for Invoice #220065.12 Potable Water System Hydraulic Model and Analysis and Disinfection Feed.
 - e. Approve Payment to Myers Engineering in the amount of \$11,239.20 for Invoice #221039-7Cordell – Water System Improvements.

- f. Approve Payment to Young Contracting, LLC in the amount of \$9,439.20 Pay Application #1 for Project #Y2114 Water System Improvements.
- g. Approve Payment to Young Contracting, LLC in the amount of \$65,496.47 Pay Application #2, for Project #Y2114 Water System Improvements.
- h. Approve Payment to Young Contracting, LLC in the amount of \$74,935.67 Pay Application #3, for Project #Y2114 Water System Improvements.

6. **POTENTIAL VOTING BUSINESS:**

- A. Consider, discuss and/or possible take action on Purchase of a new 4" Trash Pump for the Lift Station in the Amount of \$9,700.00

7. **NEW BUSINESS:** *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

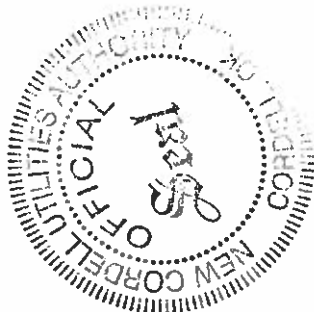
8. **TRUSTEE REMARKS:**

9. **ADJOURNMENT:**

This agenda was posted at the New Cordell City Hall by 5:00 p.m. March 18, 2022.

Affix Seal:

Christie Cherry, Deputy City Clerk



**NEW CORDELL DEVELOPMENT AND
REDEVELOPMENT AUTHORITY BOARD**

Will meet in REGULAR SESSION

at 6:00 p.m. on Monday, March 21, 2022

Immediately following NCUA Board Meeting

at 101 East Main St. in the Community Center behind City Hall

AGENDA

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

1. **MOTION AND VOTE TO ADOPT AGENDA**

2. **INFORMATION ITEMS:** *(Information Items are presented for information only, they can be discussed but do not require action.)*

4. **DISCUSSION ITEMS:**

5. **CONSENT AGENDA:**
 - a: Approve minutes from the Regular Meeting on February 22, 2022

6. **POTENTIAL VOTING BUSINESS:**

7. **NEW BUSINESS:** *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

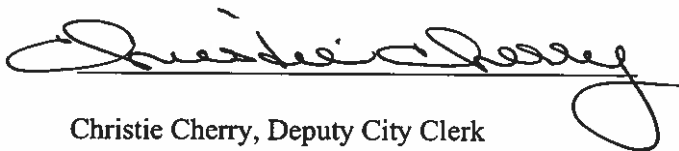
8. **TRUSTEE REMARKS:**

9. **ADJOURNMENT:**

This agenda was posted at the New Cordell City Hall by 5:00 p.m., March 18, 2022

Affix Seal:





Christie Cherry, Deputy City Clerk

CONSENT AGENDA:

- a: Approve minutes from Regular Meeting of January 18, 2022.**
- b: Approve Financial Reports Period 7, January 2022.**
- c: Approve Expenditures Period 7, January 2022.**
- d: Approve payment to Myers Engineering in the amount of \$10,952.50 for Invoice #220065.11 Potable Water System Hydraulic Model and Analysis and Disinfection feed.**
- e: Approve minutes from Special Meeting January 27, 2022.**

Council Member McLaughlin made a motion to approve the consent agenda and was seconded by Council Member Boone.

Vote called: Aye: Boone, Holman, Parsons, Penner, McLaughlin and Bardwell.
Nay: 0

Motion carried: Aye: 6
Nay: 0

POTENTIAL VOTING BUSINESS:

Consider, discuss and/or possible take action on Resolution No. 2022-1 New Cordell City Administrator Executive Search.

Council Member McLaughlin made a motion to approve Resolution No. 2022-1 New Cordell City Administrator Search and was seconded by Council Member Boone.

Vote called: Aye: Boone, Holman, Parsons, Penner, McLaughlin and Bardwell.
Nay: 0

Motion carried: Aye: 6
Nay: 0

NEW BUSINESS: *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

None

COUNCIL REMARKS:

None

MAYOR REMARKS:

None

ADJOURNMENT:

Motion was made to adjourn by Council Member Boone and was seconded by Council Member McLaughlin.

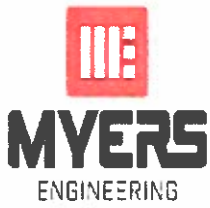
**Vote called: Aye: Boone, Holman, Parsons, Penner, McLaughlin and Bardwell.
Nay: 0**

**Motion carried: Aye: 6
Nay: 0**

Meeting was adjourned at 6:28 pm

James Newman/Council President

Christie Cherry, Deputy City Clerk



Myers Engineering, Consulting Engineers, Inc.

13911 Quail Pointe Drive
Oklahoma City, OK 73134, United States
Tel: 405-755-5325 Fax: 405-755-5373
www.mecokc.com

Cordell Utilities Authority
Attn: Accounts Payable
Cordell, OK 73632-4823

INVOICE

INVOICE DATE: 3/14/2022
INVOICE NO: 220065-12
BILLING FROM: 2/15/2022
BILLING TO: 3/13/2022

220065 - New Cordell - Potable Water System Hydraulic Model and Analysis and Disinfection Feed

Managed By: Matthew Coe

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
220065 Engineering Services	\$92,550.00	90.00	\$83,295.00	\$78,667.50	\$4,627.50
220065 Resident Project Representative Services \$896 per day	\$28,000.00	22.525 days	\$20,182.40	\$14,694.40	\$5,488.00
220065 Survey and Construction Staking	\$7,500.00	100.00	\$7,500.00	\$7,500.00	\$0.00
TOTAL			\$110,977.40	\$100,861.90	\$10,115.50

AMOUNT DUE THIS INVOICE \$10,115.50

This invoice is due upon receipt

SECTION 01027

S.A. &I. 427 (1985)

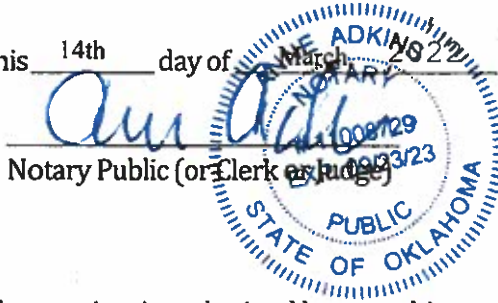
AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or request furnished the affant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

Mary Jo Peterson
(Architect, contractor, supplier or engineer)

Subscribed and sworn to before me this 14th day of March 2022



Anne Adkins
Notary Public (or Clerk or Judge)

Note:

Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, Engineer or supplier of material in excess of \$1000.00, as required by 74 O.S. 1984, S. 3109



Myers Engineering, Consulting Engineers, Inc.

13911 Quail Pointe Drive
Oklahoma City, OK 73134, United States
Tel: 405-755-5325 Fax: 405-755-5373
www.mecokc.com

Cordell Utilities Authority
Attn: Accounts Payable
Cordell, OK 73632-4823

INVOICE

INVOICE DATE: 3/14/2022
INVOICE NO: 221039-7
BILLING FROM: 1/11/2022
BILLING TO: 3/13/2022

221039 - Cordell - Water System Improvements

Managed By: Matthew Coe

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
221039 Engineering Services	\$145,000.00	80.00	\$116,000.00	\$108,750.00	\$7,250.00
221039 Design Survey and Staking	\$33,500.00	81.00	\$27,135.00	\$25,125.00	\$2,010.00
TOTAL			\$143,135.00	\$133,875.00	\$9,260.00

221039 RESIDENT PROJECT REPRESENTATIVE

TITLE	HOURS	RATE	AMOUNT
Resident Project Rep.	16.40	\$120.68	\$1,979.20
TOTAL SERVICES	16.40		\$1,979.20

SUBTOTAL \$11,239.20

AMOUNT DUE THIS INVOICE \$11,239.20

This invoice is due upon receipt

SECTION 01027

S.A. &I. 427 (1985)

AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or request furnished the affant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

Mary Jo Peterson
(Architect, contractor, supplier or engineer)

Subscribed and sworn to before me this 14th day of March, 2022

Ann Adkins
Notary Public (or Clerk or Judge)
ADKINS
NOTARY
008729
03/23
PUBLIC
STATE OF OKLAHOMA

Note:
Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, Engineer or supplier of material in excess of \$1000.00, as required by 74 O.S. 1984, S. 3109

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

The undersigned Contractor, of lawful age, being first duly sworn, on oath says that this invoice or claims is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, and county or local subdivision of the state, of money or any other thing of value to obtain payment.

[Signature]

(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 6 day of December, 20 21.

[Signature]

Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 20 24.



Note:
Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material of \$1,000.00 or more.

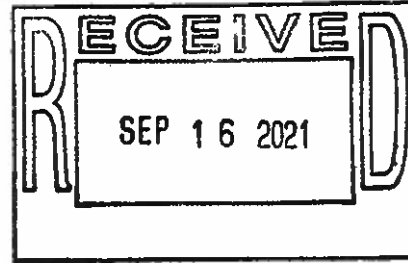


P. O. Box 6390, McKinney, Texas 75071
 Phone: (972) 562-6997
 www.surety-solutions.com

INVOICE

Invoice Number: 3597

ENTERED OCT 01 2021



Young Contracting, LLC
 510 E. Memorial Rd., Ste. A-3
 Oklahoma City, OK 73114

Customer ID	Bond Number	Sales Rep ID
YOUNG, M.L.	332915	SHUMPHREY
Payment Terms	Invoice Date	Due Date
Net 30 Days	9/15/21	10/15/21
Description	Amount	
09/16/21 to 09/16/22: NGM Insurance Company Performance and Payment Bond City of New Cordell/New Cordell Utilities Authority Water System Improvements Contract Amount: \$643,641.00	9,936.00	
APPROVED BY <u>MJ</u> JOB NUMBER <u>182114</u> CODE <u>1050-6</u>		
THANK YOU FOR THE OPPORTUNITY & BUSINESS! PREMIUM SUBJECT TO ADJUSTMENT BASED ON FINAL CONTRACT PRICE.		

Subtotal	9,936.00
Sales Tax	
Total Invoice Amount	\$9,936.00
Payment/Credit Applied	
TOTAL DUE	\$9,936.00

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

The undersigned Contractor, of lawful age, being first duly sworn, on oath says that this invoice or claims is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, and county or local subdivision of the state, of money or any other thing of value to obtain payment.

Michael L Young
(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 10 day of February, 2024.

Teresa R Baker
Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 2024.



Note:

Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material of \$1,000.00 or more.

Contractor's Application for Payment No. 3

Application Period 2/1/22 - 3/7/22		Application Date 3/7/2022	
To (Owner) City of New Cordell New Cordell Utilities Authority	From (Contractor) Young Contracting, LLC	Via (Engineer) Myers Engineering	
Project Cordell Water System Improvements	Contract Young Contracting, LLC	Engineer's Project No. Y2114	
Owner's Contract No.	Contractor's Project No.		

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
CO # 1	\$96,130.63	-\$43,122.00
CO # 2		
TOTALS	\$96,130.63	-\$43,122.00
NET CHANGE BY CHANGE ORDERS		\$53,008.63

1. ORIGINAL CONTRACT PRICE..... \$ 686,763.00
2. Net change by Change Orders..... \$ 53,008.63
3. Current Contract Price (Line 1 + 2)..... \$ 739,771.63
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate)..... \$ 110,550.05
5. RETAINAGE:
 - a. 5% X \$87,017.31 Work Completed..... \$ 54,350.87
 - b. 5% X \$23,532.74 Stored Material..... \$ 11,766.64
 - c. Total Retainage (Line 5a + Line 5b)..... \$ 55,527.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 105,022.55
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 74,935.67
8. AMOUNT DUE THIS APPLICATION..... \$ 30,086.88
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above)..... \$ 634,749.08

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: 3-8-22
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Payment of: \$	30,086.88	(Line 8 or other - attach explanation of the other amount)
is recommended by:		3/7/22 (Date)
Payment of: \$		(Line 8 or other - attach explanation of the other amount)
is approved by:		(Owner) (Date)
Approved by:		Funding Agency (if applicable) (Date)

Stored Material Summary

Contractor's Application

A		B		C		D		E		F		G	
Invoice No.	Shop Drawing Transmittal No.	Materials Description	Stored Previously Date (Month/Year)	Stored Previously Amount (\$)	Stored this Month Amount (\$)	Incorporated in Work Date (Month/Year)	Incorporated in Work Amount (\$)	Materials Remaining in Storage (\$)	Application Number:	Application Date:	Materials Remaining in Storage (\$)	(D + E - F)	
SO123738		Pioneer Supply - Site Piping & CO # 2	1/2022	\$25,699.65		2/2022	\$2,166.91		27/2022	\$2,166.91	\$23,532.74		
Totals													
											\$25,699.65	\$2,166.91	\$23,532.74

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

The undersigned Contractor, of lawful age, being first duly sworn, on oath says that this invoice or claims is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, and county or local subdivision of the state, of money or any other thing of value to obtain payment.

[Signature]

(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 8 day of March, 2022.

[Signature]

Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 2024.



Note:
Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material of \$1,000.00 or more.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
2022 WATER AND WASTEWATER CONSTRUCTION PROGRAM

RESOLUTION

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the "Small Cities Community Development Block Grant" program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of New Cordell (Unit of Government) is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

NOW THEREFORE, BE IT RESOLVED by the (Governing Body) City Council that City of New Cordell (Government Subdivision) desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

NOW THEREFORE, BE IT RESOLVED by the City Council (Governing Body) that City Council (Government Subdivision) affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the City of New Cordell (Government Subdivision) is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED this ___ day of ___, 20___, at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

Jerry Beech, Mayor
Name and Title of Chief Elected Official Date

Signature of Chief Elected Official (SEAL)

Attest:
Subscribed and sworn to before me ___, 20___ My commission expires ___, 20___. Commission No. _____

Clerk Signature

***Community Development Block Grant (CDBG)
2022 Water and Wastewater Construction Program
Citizen Participation Plan***

CITY OF NEW CORDELL CITIZEN PARTICIPATION PLAN

City of New Cordell intends to implement a Citizen Participation Program for its 2022 application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low- and moderate-income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
1. Providing frequent and timely public notice of CDBG program activities in the local newspaper or by posting at City/County Office.
 2. Adopting a comprehensive CDBG Statement of Needs.
 3. Conducting a Special Public Hearing to inform citizens of the proposed 2022 CDBG project and authorizing the Mayor to sign a CDBG application in a formal Council/Board of Commissioners meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
 2. The range of activities that may be undertaken with those funds.
 3. The estimated amount of those funds proposed to be used for activities that will benefit low- and moderate-income persons.
 4. The proposed CDBG activities likely to result in displacement and any anti-displacement and relocation plans developed by City of New Cordell in accordance with Section 104(d)(1) and (2) of the Act.
 5. The basis on which City of New Cordell may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of City of New Cordell and does not necessarily include providing funding to such groups.

*Community Development Block Grant (CDBG)
2022 Water and Wastewater Construction Program
Citizen Participation Plan*

6. This requirement will be accomplished by discussing the CDBG proposal during regular Council/Board of Commissioners meetings and in one formal public hearing prior to the submittal of City of New Cordell 2022 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2022 CDBG process will be maintained in the City/County Office of City of New Cordell by the Clerk and will be available upon request for review by the public. A brief summary of the proposed 2022 CDBG project will be available for public review after the Council/Board of Commissioners has made its final selection.
- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if City of New Cordell receives funding, that discusses City of New Cordell accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG needs, and the development of activities being proposed for CDBG funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council/Board of Commissioners meetings will not be used for this purpose.
1. This requirement will be met through scheduling a Special Public Hearing to discuss City of New Cordell 2022 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given no less than seven (7) working days in advance of this hearing in the City of New Cordell and by posting at the City/County Office. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if City of New Cordell is funded in the 2022 CDBG process.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2022 CDBG process. For example: City of New Cordell does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in City of New Cordell funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) working days' notice for all public meetings and hearings in connection with City of New Cordell 2022 CDBG application process is believed by City of New Cordell to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

***Community Development Block Grant (CDBG)
2022 Water and Wastewater Construction Program
Citizen Participation Plan***

F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process City of New Cordell will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the 2022 CDBG process may submit them in writing or in person at the City/County Office during regular business hours or may call 580-832-3825. City of New Cordell will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the Cordell City Council/Board of Commissioners accepts the responsibility for implementing its provisions. The Council/Board of Commissioners further charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the 2022 CDBG program.

Adopted this ____ day of _____, 20____ by the City Council/Board of Commissioners of _____.

Chief Elected Official

ATTEST:

Clerk's Signature



Grandstands • Bleachers • Stadium Seating

DATE: 2/16/2022
TO: Brad Overton
FIRM:
FOR: Cordell, OK (Baseball)

WE ARE TRANSMITTING (3) PAGES TO YOU, INCLUDING THIS PAGE. IF YOU DO NOT RECEIVE ALL OF THE PAGES, PLEASE CALL 1-800-433-3116.

(1) 8 row x 33'-0" BCE-2CL (Elev. 28.5")
176 gross seats – approx. 140 net seats

Materials Delivered _____ **\$22,985.00**

ADD for Sturdisteel Installation _____ **\$8,050.00**
Price does NOT include any foundation work, demo or removal of existing bleacher material

Voluntary ADD _____ **\$3,355.00**
To provide clear anodized footboards in lieu of mill finish

Materials Include: Bleachers

1. Aluminum (2x10) *mill finish* footboards, standard full deck design
2. Aluminum (2x10) clear anodized seats
3. Aluminum clear anodized risers at each row
4. Galvanized steel angle frame understructure
5. One (1) ADA exit ramp "L" style with handrails
6. Two (2) stairs with handrails
7. One (1) Aisle 48" wide with handrails
8. W/C seat spaces to meet ADA requirements
9. Two (2) line rail system w/ 9 ga. Chain link fence guardrail
10. 8" rise w/ 24" tread space
11. ***Bleacher requires a flat and level surface to sit on (work to be done by others). System can accommodate a 1% slope in a consistent direction. Any leveling, grouting, or shimming as a result of an unlevelled surface will be at the expense of the owner.***

Sturdisteel Notes:

1. **Sturdisteel Excludes:** Any unloading, installation (Unless ADD is accepted), or site preparatory work (i.e. leveling, grading or concrete work), any **demo**, or **removal** of existing bleachers, any city or state sales tax, **permits, bonds or fees**, Plan approval time, any testing fees, *Any item not specifically mentioned as included.*
2. **Sturdisteel excludes:** Any concrete foundation work needed for bleacher
3. **Sturdisteel excludes:** Any fence or rails not attached to the bleacher, any demo or removal of existing bleachers on site
4. **Mill finish** footboards are quoted. **Mill finish** footboards are the most economical option, but can be discolored or stained prior to installation. This does not damage the structural integrity of the footboards. The footboards are the walking surfaces and will have liquids spilled on them and trash and dirt will collect on them. The staining is caused by condensation or moisture during packaging, transport and or storage. The stains will be white, brown or black in color. The stains will fade over time, however most customers are unaware of the possibility of mill finish boards staining.

P.O. Box 2655, Waco, TX 76702-2655 • 1.800.433.3116 • FAX: 254.666.4472

www.sturdisteel.com

A Division of Schultz Industries, Inc.



Grandstands • Bleachers • Stadium Seating

- a. *Add for clear anodized footboards shown above*
5. Excludes any lights under, on or around the bleachers or grandstands. No lights poles or associated materials for emergency lighting of the egress or exits.
6. ***Project Duration: 10-21 days for submittals after receipt of order, 45-60 days for delivery of materials upon receipt of approved submittal drawings. If ADD for installation is accepted – please allow 7-10 days for installation once on site with material (Sturdisteel crews are subject to availability)***
7. Payment is Net 30.
8. ***Quote is good for 30 days. This scope sheet is to become part of any purchase order or contract for this project.***

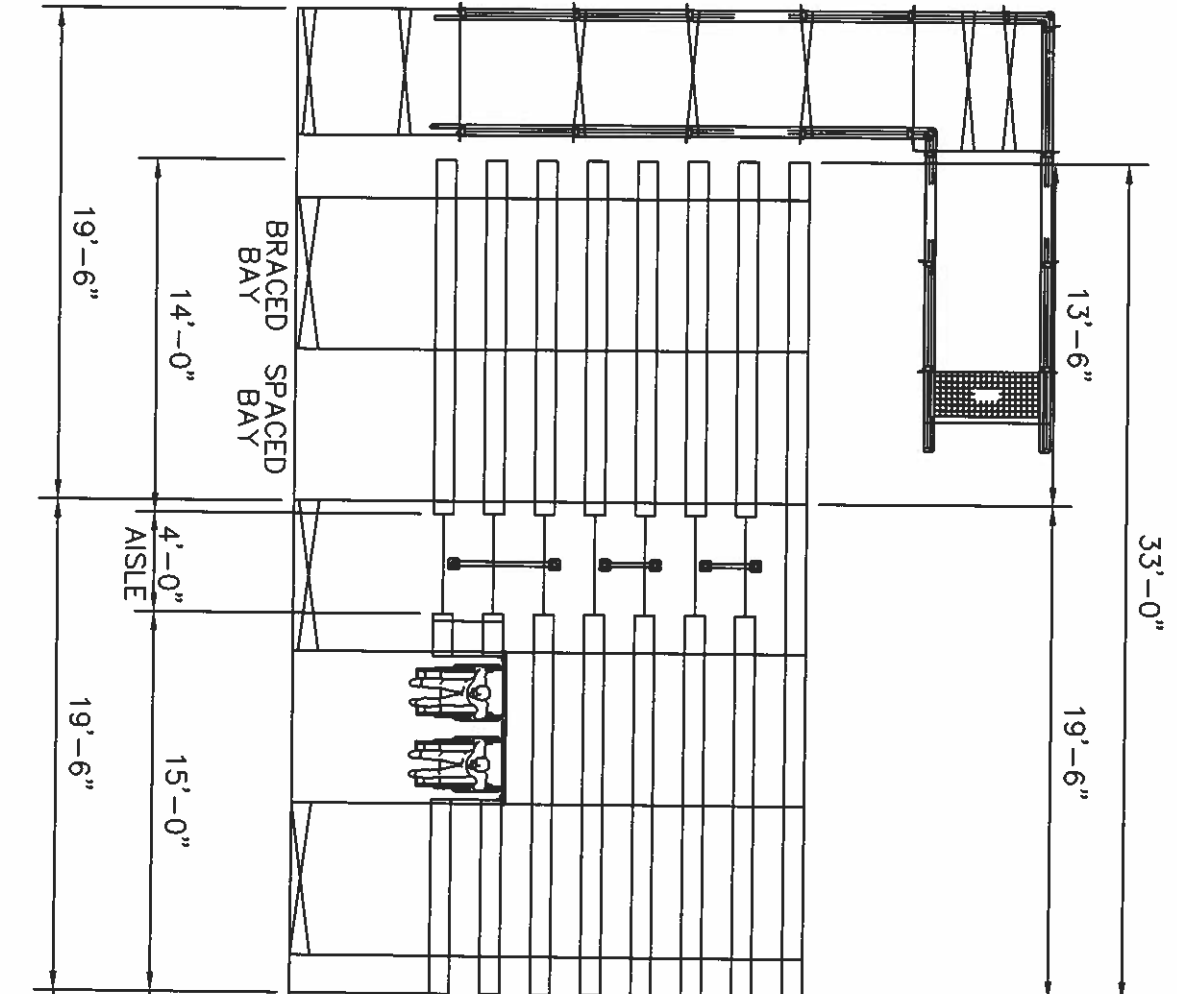
If you have any questions in regards to this proposal, please contact me at 800-433-3116 or via email at tglaesmann@sturdisteel.net For questions or examples of previous work by Sturdisteel, please see our website www.sturdisteel.com.

Todd Glaesmann, Sales

P.O. Box 2655, Waco, TX 76702-2655 • 1.800.433.3116 • FAX: 254.666.4472

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A Division of Schultz Industries, Inc.



ROW 10 FILLER: (1) 2X4 (FB4)(AN)
 FOOTBDS ROW 2-10: (2) 2X10 (SS10)(MF)
 RISERS ROW 10: (1) 1X10 (SS10)(AN)
 RISERS ROW 1-9: (1) 1X8 (SS7)(AN)
 SEATS ROW 10: (1) 2X10 (SS10)(AN)

SEATS ROW 1-9: (1) 2X10 (SS10)(AN)
 WALKWAY: (7) 2X10 (FB10)(MF)
 TOEBD: (1) 2X6 (BS6)(MF)

WGT: _____ lbs | ORDER NO: _____
 PROJECT: STANDARD BLEACHER LAYOUTS
 LOCATION: _____

StuDiASteel
 A Division of Suburban Structures, Inc.
 DRAWN BY: JRC
 DATE: 8/13/02
 DRAWING NO: A208-30-033A
 8 ROW X 33'-0" 30" ELEVATED BLEACHER



Myers Engineering, Consulting Engineers, Inc.

13911 Quail Pointe Drive
Oklahoma City, OK 73134, United States
Tel: 405-755-5325 Fax: 405-755-5373
www.mecokc.com

Cordell Utilities Authority
Attn: Accounts Payable
Cordell, OK 73632-4823

INVOICE

INVOICE DATE: 3/14/2022
INVOICE NO: 220065-12
BILLING FROM: 2/15/2022
BILLING TO: 3/13/2022

220065 - New Cordell - Potable Water System Hydraulic Model and Analysis and Disinfection Feed

Managed By: Matthew Coe

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
220065 Engineering Services	\$92,550.00	90.00	\$83,295.00	\$78,667.50	\$4,627.50
220065 Resident Project Representative Services \$896 per day	\$28,000.00	22.525 days	\$20,182.40	\$14,694.40	\$5,488.00
220065 Survey and Construction Staking	\$7,500.00	100.00	\$7,500.00	\$7,500.00	\$0.00
TOTAL			\$110,977.40	\$100,861.90	\$10,115.50

AMOUNT DUE THIS INVOICE \$10,115.50

This invoice is due upon receipt

SECTION 01027

S.A. &I. 427 (1985)

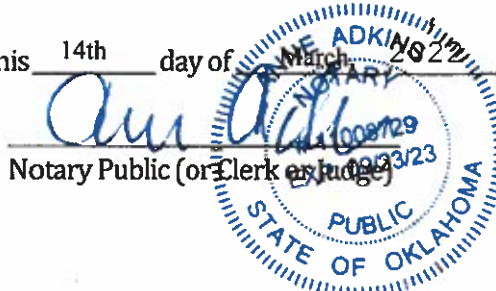
AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or request furnished the affant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

Mary Jo Peterson
(Architect, contractor, supplier or engineer)

Subscribed and sworn to before me this 14th day of March, 2022



Note:

Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, Engineer or supplier of material in excess of \$1000.00, as required by 74 O.S. 1984, S. 3109



Myers Engineering, Consulting Engineers, Inc.

13911 Quail Pointe Drive
Oklahoma City, OK 73134, United States
Tel: 405-755-5325 Fax: 405-755-5373
www.mecokc.com

Cordell Utilities Authority
Attn: Accounts Payable
Cordell, OK 73632-4823

INVOICE

INVOICE DATE: 3/14/2022
INVOICE NO: 221039-7
BILLING FROM: 1/11/2022
BILLING TO: 3/13/2022

221039 - Cordell - Water System Improvements

Managed By: Matthew Coe

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
221039 Engineering Services	\$145,000.00	80.00	\$116,000.00	\$108,750.00	\$7,250.00
221039 Design Survey and Staking	\$33,500.00	81.00	\$27,135.00	\$25,125.00	\$2,010.00
TOTAL			\$143,135.00	\$133,875.00	\$9,260.00

221039 RESIDENT PROJECT REPRESENTATIVE

TITLE	HOURS	RATE	AMOUNT
Resident Project Rep.	16.40	\$120.68	\$1,979.20
TOTAL SERVICES	16.40		\$1,979.20

SUBTOTAL \$11,239.20

AMOUNT DUE THIS INVOICE \$11,239.20

This invoice is due upon receipt

SECTION 01027

S.A. &I. 427 (1985)

AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

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Mary Jo Peterson
(Architect, contractor, supplier or engineer)

Subscribed and sworn to before me this 14th day of March, 2022

Ann Adkins
Notary Public (or Clerk or Judge)

Note:
Copy of this Affidavit must be attached to any invoice submitted by an architect, contractor, Engineer or supplier of material in excess of \$1000.00, as required by 74 O.S. 1984, S. 3109

Contractor's Application for Payment No. 1

Application Period: <u>9/14/21 - 12/6/21</u>	Application Date: <u>12/6/2021</u>	
To (Owner): <u>City of New Cordell New Cordell Utilities Authority</u>	From (Contractor): <u>Young Contracting, LLC</u>	Via (Engineer): <u>Myers Engineering</u>
Project: <u>Cordell Water System Improvements</u>	Contract:	Engineer's Project No.:
Owner's Contract No.:	Contractor's Project No.: <u>Y2114</u>	

Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
Number CO # 1	-\$43,122.00	
TOTALS	\$0.00	-\$43,122.00
NET CHANGE BY CHANGE ORDERS		-\$43,122.00

1. ORIGINAL CONTRACT PRICE..... \$ 5686,763.00
2. Net change by Change Orders..... \$ -\$43,122.00
3. Current Contract Price (Line 1 ± 2)..... \$ \$643,641.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate)..... \$ \$9,936.00
5. RETAINAGE:
 - a. 5% Work Completed..... \$ 50.00
 - b. 5% Stored Material..... \$ \$496.80
 - c. Total Retainage (Line 5a + Line 5b)..... \$ \$496.80
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ \$9,439.20
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$9,439.20
8. AMOUNT DUE THIS APPLICATION..... \$ \$9,439.20
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above)..... \$ \$634,201.80

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: M. Kelly Date: 12-6-21

Payment of: \$ 9,439.20
 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] (Date) _____
 (Engineer)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date) _____
 (Owner)

Approved by: _____ (Date) _____
 Funding Agency (if applicable)

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

The undersigned Contractor, of lawful age, being first duly sworn, on oath says that this invoice or claims is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, and county or local subdivision of the state, of money or any other thing of value to obtain payment.

[Signature]
(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 6 day of December, 2021.

[Signature]
Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 2024.



Note:
Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material of \$1,000.00 or more.

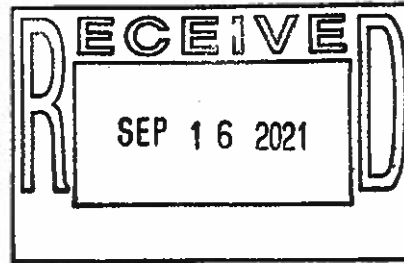


P. O. Box 6390, McKinney, Texas 75071
 Phone: (972) 562-6997
 www.surety-solutions.com

INVOICE

Invoice Number: 3597

ENTERED OCT 01 2021



Young Contracting, LLC
 510 E. Memorial Rd., Ste. A-3
 Oklahoma City, OK 73114

Customer ID	Bond Number	Sales Rep ID
YOUNG, M.L.	332915	SHUMPHREY
Payment Terms	Invoice Date	Due Date
Net 30 Days	9/15/21	10/15/21
Description	Amount	
09/16/21 to 09/16/22; NGM Insurance Company Performance and Payment Bond City of New Cordell/New Cordell Utilities Authority Water System Improvements Contract Amount: \$643,641.00	9,936.00	
APPROVED BY <u>MJ</u> JOB NUMBER <u>W2114</u> CODE <u>1050-6</u>		
THANK YOU FOR THE OPPORTUNITY & BUSINESS! PREMIUM SUBJECT TO ADJUSTMENT BASED ON FINAL CONTRACT PRICE.		

Subtotal	9,936.00
Sales Tax	
Total Invoice Amount	\$9,936.00
Payment/Credit Applied	
TOTAL DUE	\$9,936.00

Contractor's Application for Payment No. 2 - Revised 2/7/2022

Application Period	12/7/21 - 2/7/22	
To (Owner):	City of New Cordell New Cordell Utilities Authority	Via (Engineer): Myers Engineering
Project	Cordell Water System Improvements	Contractor's Project No.: Y2114
Owner's Contract No.:		Engineer's Project No.:

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
CO # 1		-\$43,122.00	
CO # 2	\$96,130.63		
TOTALS			
		-\$43,122.00	
NET CHANGE BY CHANGE ORDERS			\$53,008.63

1. ORIGINAL CONTRACT PRICE..... \$ 5686,763.00
2. Net change by Change Orders..... \$ 53,008.63
3. Current Contract Price (Line 1 ± 2)..... \$ \$739,771.63
4. TOTAL COMPLETED AND STORED TO DATE
(Column F on Progress Estimate)..... \$ \$78,879.65
5. RETAINAGE:
 - a. 5% X \$53,180.00 Work Completed..... \$ \$2,659.00
 - b. 5% X \$25,699.65 Stored Material..... \$ \$1,284.98
 - c. Total Retainage (Line 5a + Line 5b)..... \$ \$3,943.98
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ \$74,935.67
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$9,439.20
8. AMOUNT DUE THIS APPLICATION..... \$ \$65,496.47
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G on Progress Estimate + Line 5 above)..... \$ \$664,835.96

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment, (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances), and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: <u>2-10-22</u>
-----	----------------------

Payment of: \$ <u>65,496.47</u>	(Engineer)
is recommended by:	<u>2/24/22</u> (Date)
Payment of: \$ _____	(Owner)
is approved by: _____	(Date)
Approved by: _____	Funding Agency (if applicable) (Date)

Stored Material Summary

Contractor's Application

A		B		C		D		E		F		G
Invoice No.	Shop Drawing Transmittal No.	Materials Description		Stored Previously Date (Month/Year)	Stored Previously Amount (\$)	Stored this Month Amount (\$)	Incorporated in Work Date (Month/Year)	Subtotal	Incorporated in Work Amount (\$)	Materials Remaining in Storage (\$)	Materials Remaining in Storage (\$) (D + E - F)	
SO123738		Pioneer Supply - Site Piping & CO # 2			\$25,699.65	\$25,699.65		\$25,699.65		\$25,699.65	\$25,699.65	
Totals											\$25,699.65	\$25,699.65

For (contract): Cordell Water Systems Improvements
 Application Period: 12/7/21 - 2/7/22
 Application Number: 2 - Revised
 Application Date: 2/7/2022

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

STATE OF Oklahoma)
) SS.
COUNTY OF Oklahoma)

The undersigned Contractor, of lawful age, being first duly sworn, on oath says that this invoice or claims is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, and county or local subdivision of the state, of money or any other thing of value to obtain payment.

Michael L Young
(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 10 day of February, 2024.

Teresa R Baker
Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 2024.



Note:

Copy of this Affidavit must be attached to any invoice submitted by an Architect, Contractor, Engineer or Supplier of material of \$1,000.00 or more.

Stored Material Summary

Contractor's Application

A		B		C		D		E		F		G		
Invoice No.	Shop Drawing Transmittal No.	Materials Description	Stored Previously Date (Month/Year)	Stored Previously Amount (\$)	Stored this Month Amount (\$)	Incorporated in Work Date (Month/Year)	Incorporated in Work Amount (\$)	Materials Remaining in Storage (\$)	Application Number:		Application Date:			
SO123738		Pioneer Supply - Site Piping & CO # 2	1/2022	\$25,699.65		2/2022	\$2,166.91	\$23,532.74		3		3/7/2022		
Totals												\$25,699.65	\$2,166.91	\$23,532.74

AFFIDAVIT FOR PAYMENT OF \$1,000.00 OR MORE

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) SS.
COUNTY OF Oklahoma)

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[Signature]

(Contractor, Supplier or Engineer)

Subscribes and sworn to before me this 8 day of March, 2022.

[Signature]

Notary Public (or Clerk or Judge)

My Commission Expires 4-26, 2024.



Note:
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Vote called: Aye: Boone, Parsons, Holman, McLaughlin, Penner and
Bardwell.
Nay: 0

Motion carried: Aye: 6
Nay: 0

POTENTIAL VOTING BUSINESS:

None

NEW BUSINESS: *(Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)*

None

TRUSTEE REMARKS:

None

ADJOURNMENT:

Motion was made by Board Member McLaughlin to adjourn and was seconded by Board Member Boone .

Vote called: Aye: Boone, Parsons, Holman, McLaughlin, Penner and
Bardwell.
Nay: 0

Motion carried: Aye: 6
Nay: 0

Meeting was adjourned at 6:33 p.m.

James Newman/Council President

Christie Cherry, Deputy City Clerk