

**NEW CORDELL CITY COUNCIL**  
**Meeting Minutes of Regular Session**  
**Monday, March 18, 2024**

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on March 18, 2024 with seven council members present including: Blake Reed, Sheri Parsons, Bruce Wesner, Lowell Holman, Tad Boone, Earlene Smith, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, and Interim City Administrator Vicki Hagerman. Council Member Greg Cox and City Clerk Karla Ferrero were absent. The agenda was posted on Friday, March 15, 2024 before 5 pm in the front window of City Hall.

**CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:**

Mayor Kliewer called the meeting to order at 6:01 pm. Interim City Administrator Hagerman called roll, and a quorum was declared to be present.

\*\*Council Member Lowell Holman arrived at 6:14 p.m.\*\*

**INFORMATION ITEMS:** (Information items are presented for information only, they can be discussed but do not require action.)

- a) **Receive reports.**
- b) **Representative from RSMeacham CPAs to present financial reports.**
- c) **Representative from FFIT Consulting, LLC to present monthly report.**

Dacia Phillips from RSMeacham CPAs presented the financials through February for the first 8 months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on the departments and city operations.

**PUBLIC REMARKS:** (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

**DISCUSSION ITEMS:**

- a. **Carl Ramsey to speak about: Alley Closing at 1511 N Market Street.**

Carl Ramsey addressed the council regarding closing the alley at 1511 N Market Street. Ramsey stated that he was informed he owned part of the alley originally and has since found out he does not. There are people who speed down and cut through the alley, including a variety of off-road vehicles. This traffic causes noise disturbances in his home. Due to this Ramsey would like to see the alley closed to the public, except for his neighbor. Mayor Kliewer asked the Water Department Head, Mason Proffitt, about the city utilities that run through the alleyways. Ramsey reiterated that he did not mind the City or his neighbor having access, just the off-road vehicles that speed. The question of placing a sign came up. Attorney Regier spoke about the option of closing the alley. Council Member Smith mentioned she had also heard the traffic. Hagerman spoke on the potential risks to City access if the alley is closed. Mayor Kliewer, City Attorney Regier, and Interim City Administrator Hagerman will explore possible solutions for the issues Ramsey brought up.

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**CONSENT AGENDA:**

- a) **Approve Minutes from Regular Meeting on February 20, 2024.**
- b) **Approve Minutes from City Council Planning Session on February 20, 2024**
- c) **Approve Financial Reports Period 8, February 2024.**
- d) **Approve Expenditures Period 8, February 2024.**
- e) **Approve Mediclaims Write-offs in the Amount of \$385.13.**
- f) **Approve Mediclaims Refunds in the Amount of \$3,632.00.**

Council Member Boone made a motion to adopt the consent agenda. The motion was seconded by Council Member Wesner.

Vote called:     Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.  
                  Nay: 0

Motion carried: Aye: 7  
                  Nay: 0

**POTENTIAL VOTING BUSINESS:**

- A. Consider, discuss and/or possible take action on Approving up to \$7,500 to purchase Fireworks.**

Council Member Boone made a motion to approve up to \$7,500 to purchase fireworks. The motion was seconded by Council Member Holman.

Vote called:     Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.  
                  Nay: 0

Motion carried: Aye: 7  
                  Nay: 0

- B. Consider, discuss and/or possible take action on Dobson Fiber Permit Agreement.**

Jim Horsburgh from Dobson Fiber was present to represent Dobson. City Attorney Regier spoke about the permit agreement presented to Council. Horsburgh explained that the project would be roughly \$2 million, and would be primarily aerial construction with 122,000 ft of plans, with 16,000 ft underground. Horsburgh expects 30-45 days to work out pole placement and permitting, with 45-60 days to build out. He further explained the offerings Dobson will bring to Cordell and provided a comparison to the current providers. Particular attention was drawn to the clauses regarding underground wire. City Attorney Regier stated that he believed this would be a good deal for the City. Council Member Smith made a motion to approve Dobson Fiber Permit Agreement. Motion was seconded by Council Member Boone.

Vote called:     Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.  
                  Nay: 0

Motion carried: Aye: 7  
                  Nay: 0

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**C. Consider, discuss and/or possible take action on Fair Housing Proclamation.**

Council Member Parsons made a motion to adopt the Fair Housing Proclamation. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.  
Nay: 0

Motion carried: Aye: 7  
Nay: 0

**D. Consider, discuss and/or possible take action on Fair Housing Resolution No. 2024-01.**

Council Member Parsons made a motion to adopt the Fair Housing Resolution 2024-01. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.  
Nay: 0

Motion carried: Aye: 7  
Nay: 0

**E. Consider, discuss and/or possible take action on City of New Cordell Strategic Plan.**

- a. Review data from board Planning session on 2-20-24.
- b. Strategic Plan Components.
- c. Options for Gathering more Input.

Council reviewed the data from the previous board planning session. Council was given information regarding the components of a Strategic Plan. Discussion was held about the options available for gathering more input, and the council determined that at this time, they wanted to gather feedback from employees, and reach out to citizens, to collect input via questions on Facebook and the website, as well as businesses and community groups by handing out questionnaires.

**NEW BUSINESS:** (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)  
None.

**COUNCIL REMARKS:**

Council asked about the progress on the mural building. Hagerman stated that they had submitted the application for a remediation grant, but that the funding period would not open until July 1<sup>st</sup>, so it would be at least July 1<sup>st</sup> before we have more information. Council asked if there was asbestos, Hagerman stated yes, that is why the city applied for the grant, the estimate is closer to \$500,000 instead of the originally budgeted amount of \$150,000. Council asked if the mural will be preserved, Hagerman stated that she was unsure, she wrote the grant such that if it can be preserved, the city would like to, but if it is contaminated with asbestos, it may not be salvageable.

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**MAYOR REMARKS:**

None.

**ADJOURNMENT:**

Council Member Holman made a motion to adjourn. Motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Smith, Wesner, Boone, Holman, Nabors.

Nay: 0

Motion carried: Aye: 7

Nay: 0

The meeting was adjourned at 7:48 pm.

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Phil Kliewer/ Mayor

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Karla Ferrero/ City Clerk