

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Tuesday, February 21, 2023

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on February 21, 2023 with seven council members present including: Zetta Penner, Sheri Parsons, Steve McLaughlin, Jamie Bardwell, Tad Boone, Earlene Smith, and James Newman. Also present were Mayor Jerry Beech, City Attorney Johnny Beech, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. Council Member Lowell Holman was absent. Others in attendance were Jeanna King of RSMeacham CPAs and Darryl Anthony.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Beech called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

MOTION AND VOTE TO ADOPT AGENDA

Council Member Newman made a motion to adopt the agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Jeanna King from RSMeacham CPAs presented the financials through January for the first seven months of the fiscal year. On the cash schedule the city is up about \$130,000 in unrestricted cash since the beginning of the fiscal year. Total cash is \$367,000 over the beginning of the year; the difference between the two is primarily from ARPA funds. The City is 58 % of the way through the year, so the revenue goal is to be at about 58% or over and expenditures at 58% or under. In the General Fund revenues are at 75% of projected budget. Expenditures are 47% of budget. Prior month net income was \$108,649, this month it is \$129,390, about \$21,000 over prior month. In the NCUA, Electric operating income is at 68% of the annual projection, expenses are over budget, but this is due to larger supply/replenishment purchases. NCUA net income is at \$74,443 this month, compared to last month of -\$55,000 due to loan proceeds have come in on the water project. There have been no transactions in Capital Projects except the monthly transfers in. After other income and expenses, net income in the Capital Projects is at \$16,188 which is up from -\$9,000 last month due to the monthly transfer in from NCUA. Sales Tax year to date for the first eight months is up \$63,000. In Use Tax year to date for the first eight months is up \$46,000. In total between Use and Sales Tax the City is up almost \$110,000 year to date over last year, for an increase of 13%. Both Sales and Use Tax are up over last month about \$23,000 or 21%.

Interim City Administrator Vicki Hagerman gave reports on the departments and city projects and operations. The pre-work meeting for the CDBG grant has been held and the contractors are ready to start working. The PVC has arrived, but the brass fittings are 8 months out so construction is on hold while the

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City and contractor look for fittings. The Police Department had 294 calls for service including 127 traffic stops. The Police Department has taken over Code/ACO and are looking to hire a full-time reserve officer who could take over performance of those duties. The City is still working through issues with the contractor for Family Dollar. The Fire Department completed and submitted the grant for the Jaws of Life which was approved at the previous council meeting. The Electric Department has been working on highway lights and figuring out why they go out so quickly and has been working with ODOT. OMPA has been out helping the City upgrading the system with new lines and setting new poles. There have been outages due to the high winds. One of the large purchases in Electric was an order of poles that came in. The Street Department has placed 21 new signs around town and has a new main broom on the sweeper. They have also replaced the blade on the loader bucket. The Sewer Department has been having significant issues with their generator. It looks to need replaced, and the City has started the process of gathering bids. David is retiring in June and so Administration has been meeting with him and the Water Department employees who will replace him to go over procedures and tasks. IEA has finished and left, so the City is no longer receiving proceeds from those water sales.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

a) DEQ Notice

Mayor Jerry Beech and Administrator Vicki Hagerman spoke regarding the DEQ notice the City received. Mayor Beech explained that the City uses both City well water and Foss to supply the City. Mayor Beech briefly explained the water system structure from the wells to town. City employee Brian Holden took a sample at the clear well and sent it to DEQ for nitrate testing. DEQ came back with a reading of 10.8 mg/L, which is above the limit of 10 mg/L. DEQ alerted the City to the high reading and the notice requirements. Notice was posted at City Hall, the Community Center, Cordell Library, and with healthcare providers. The City tested at each well and they all came in well below 10mg/L. Elk City tested similar to the City's results. Beech stated that the clear well needs to be cleaned out on a regular maintenance schedule. The City will be hiring a company to clean out and disinfect the clear well Saturday. Hagerman added that the nitrate testing by both the City of New Cordell and Elk City at the clear well and filter house were well below 10 mg/L. In town and at houses along the line coming into town nitrate testing is coming in well below 10 mg/L. Beech stated that it strongly appears that the high reading was an anomaly. Hagerman stated that the City will need resample for two consecutive quarters to DEQ, and the notice will be removed.

CONSENT AGENDA:

- a) Approve Minutes from Regular Meeting on January 17, 2023.
- b) Approve Financial Reports Period 7, January 2023.
- c) Approve Expenditures Period 7, January 2023.
- d) Approve Payment to Myers Engineering in the amount of \$6,493.90 for Invoice #221039-18 Cordell — Water System Improvements.
- e) Approve Payment to Lonehickory Cattle L.L.C. in the amount of \$104,604.50 for Pay Application No. 5.
- f) Approve Payment to Myers Engineering in the amount of \$9,146.34 for Invoice #221262-2 Cordell – 2021 CDBG Water Project.

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- g) **Approve Change Order #2 in the amount of \$11,247 with Elite Towers for the Adding of Motor Operator to Valve and Integration to SCADA System.**
- h) **Approve Change Order #3 in the amount of \$2,080 Decrease with Elite Towers for Deduction in Butterfly Valve cost, and the Addition of days for Construction due to Time Delays from Inclement Weather and Delay in Delivery of Materials.**

NOTE: Scrivener's Errors were corrected on items f) Invoice #22126-2 to #221262-2 and h) form to from.

Council Member McLaughlin made a motion to adopt the consent agenda. The motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

POTENTIAL VOTING BUSINESS:

A. Consider, discuss and/or possible take action on Purchasing Police Units

Mayor Beech and Administrator Hagerman explained that insurance would reimburse the City \$34,000 for the police unit and that Chief Denney had found a salvage that would pay \$1,300 for the wrecked car. Council Member Boone asked if insurance totaled the car, and stated that usually insurance wants the car wreckage when a vehicle is totaled. Hagerman explained they gave us the choice, and Denney found a better price. They further asked council to approve the City contributing \$27,000 for the purchase of two units. Beech informed council that the truck being used for ACO needs significant repairs to continue operating. He therefore proposed the purchase of a police unit and of an SUV or pickup truck to replace the ACO vehicle. Hagerman explained that the funding would be \$35,000 from the wrecked car and \$27,000 from the City. She furthered that the City will follow all appropriate procedures for purchase, and that vehicles sell fast right now so a general approval increases the odds of getting a desired vehicle.

Council Member McLaughlin made a motion to approve the purchase of Purchase Police Units. The motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

City Attorney Johnny Beech stated that the City would be needing to do a codification of the City Ordinances soon.

COUNCIL REMARKS:

Council Member Tad Boone asked when the chicken ordinance would be presented to council. City Attorney Johnny Beech stated that he was working on it, and hoped to present it at the March council meeting.

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MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member McLaughlin made a motion to adjourn. Motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

The meeting was adjourned at 6:30 pm.

Jerry Beech/ Mayor

Karla Ferrero/ City Clerk