

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Tuesday, January 16, 2024

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on January 16, 2024 with eight council members present including: Blake Reed, Sheri Parsons, Greg Cox, Bruce Wesner, Lowell Holman, Tad Boone, Earlene Smith, and Cheri Nabors. Also present were Mayor Phil Kliewer, City Attorney Shane Regier, Interim City Administrator Vicki Hagerman, and City Clerk Karla Ferrero. The agenda was posted on Friday, January 12, 2024 before 5 pm in the front window of City Hall.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Kliewer called the meeting to order at 6:00 pm. City Clerk Ferrero called roll, and a quorum was declared to be present.

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

***** Council Member Tad Boone arrived at 6:04 pm *****

Jeanna King from RSMeacham CPAs presented the financials through December for the first six months of the fiscal year.

Interim City Administrator Vicki Hagerman gave reports on department activities, city operations, and grant and project updates.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

None.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on December 18, 2023.**
- b) **Approve Financial Reports Period 6, December 2023.**
- c) **Approve Expenditures Period 6, December 2023.**
- d) **Approve Mediclaims Write-offs in the amount of \$1,398.30**
- e) **Approve Mediclaims Refunds in the amount of \$423.28**

Council Member Smith made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

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POTENTIAL VOTING BUSINESS:

- A. Consider, discuss and/or possibly take action on ORDINANCE 2024-01, ORDINANCE OF THE CITY OF NEW CORDELL, OKLAHOMA AMENDING TITLE 6, POLICE AND PUBLIC SAFETY, CHAPTER 2, FIRE DEPARTMENT, SECTION 6-2-1 DEPARTMENT ESTABLISHED, PART D, OF THE CITY OF NEW CORDELL CODE; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.**

Council Member Parsons made a motion to approve ORDINANCE 2024-01, ORDINANCE OF THE CITY OF NEW CORDELL, OKLAHOMA AMENDING TITLE 6, POLICE AND PUBLIC SAFETY, CHAPTER 2, FIRE DEPARTMENT, SECTION 6-2-1 DEPARTMENT ESTABLISHED, PART D, OF THE CITY OF NEW CORDELL CODE; PROVIDING FOR REPEALER. The motion was seconded by Council Member Reed.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

- A2: Consider, discuss and/ or possibly take action to approve the Emergency Clause. (*An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board*).**

Council Member Smith made a motion to approve the Emergency Clause. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

- B. Consider, discuss and/or possibly take action to Close E 2nd St. from Glenn L English to Cordell St. on March 30th, 2024, 8AM to 5PM, for a Chamber Easter Event at the Cordell Park.**

Council Member Parsons made a motion to Close E 2nd St. from Glenn L English to Cordell St. on March 30th, 2024, 8AM to 5PM, for a Chamber Easter Event at the Cordell Park. Motion was seconded by Council Member Holman.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

- C. Consider, discuss and/or possible take action on Promoter Permit and Registration Requirements.**

Sarah Lau from the Cordell Chamber presented her proposal for promoter fees as a substitute for vendor fees with a \$75/event charge or \$100/year with vendor and promoter fees being waived for the Chamber. Discussion was held about vendor presence at events, City and Chamber workload on permitting, and costs to the City and Chamber with fees being charged vs waived.

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Council Member Parsons made a motion to waive vendor fees for all Chamber events for the calendar year 2024. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Cox, Wesner, Holman, Nabors.
Nay: Smith, Boone

Motion carried: Aye: 6
Nay: 2

D. Consider, discuss and/or possible take action to Waive Vendor Fees for the Cordell Chamber of Commerce Easter Event at the Cordell Park.

NO ACTION TAKEN.

E. Consider, discuss, and/or possible take action on Approval to Apply for the Assistance to Firefighters Grant (AFG), for a Fire Training Tower, the Federal Grant is a 95/5 match.

Fire Chief Slaughterback explained the grant parameters and the benefits of having a fire training tower local to Washita County. The City 5% match would be approximately \$20,000, and if the grant is received, will appear as a line item on the FY 24-25 budget.

Council Member Parsons made a motion to approve application for the Assistance to Firefighters Grant (AFG), for a Fire Training Tower, the Federal Grant is a 95/5 match. Motion was seconded by Council Member Nabors.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

EXECUTIVE SESSION: (Board shall vote to enter into Executive Session.)

- i. To discuss the Purchase or Appraisal of Real Property, located at 202 N Temple St, 120 N Temple, 119 W 1st St, 120 W Main St. and 401 W 2nd, Pursuant to Title 25 O.S., Section 307 (B) 3 of the Oklahoma Statutes.**
- ii. To discuss Confidential Communications with the City Attorney on Inman Excavation. Pursuant to Title 25 O.S., Section 307 (B) 4 of the Oklahoma Statutes. City Attorney has Determined Disclosure will Impair the Ability of the Board to Process the Claim in the Public Interest.**
- iii. To discuss Confidential Communication with the City Attorney on William C. Thomsen v Cordell Police Department, et al., Western District of Oklahoma Case No. CIV-23-904-D Pursuant to Title 25 O.S., Section 307 (B) 4 of the Oklahoma Statutes. City Attorney has Determined Disclosure will Impair the Ability of the Board to Process the Claim in the Public Interest.**

Vote to enter executive session.

Council Member Holman made a motion to enter into executive session and invite Interim City Administrator Hagerman and City Attorney Regier to attend at 7:05 pm. Motion was seconded by Council Member Boone.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

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Vote to come out of executive session.

Council Member Boone made a motion to come out of Executive Session at 7:34 pm. Motion was seconded by Council Member Wesner.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

Consider and/or possible take action on items discussed in the Executive Session.

Council Member Nabors made a motion to hire outside council to assist with the Inman Excavation case. The motion was seconded by Council Member Parsons.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

COUNCIL REMARKS:

None.

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Boone made a motion to adjourn. Motion was seconded by Council Member Smith.

Vote called: Aye: Reed, Parsons, Smith, Cox, Wesner, Boone, Holman, Nabors.
Nay: 0

Motion carried: Aye: 8
Nay: 0

The meeting was adjourned at 7:35 pm.

Phil Kliewer/ Mayor

Karla Ferrero/ City Clerk