



**Application for Zoning Clearance**  
This is not a building permit.

Application #: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_

*(Note: Application Fee is non-refundable.)*

Property owner where work is to be done: If commercial, include name of business.

Business Name if applicable: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

**All applications shall include a Site Plan drawn to scale showing lot size, existing and proposed structures, utilities, driveways and streets, alleys, measurement of setback and any other applicable information. Plan should also include photos from different angles. *IMPORTANT: If all fields are not completed or detailed description is not included, there may be a delay or application may be denied.***

Check all that apply: ( ) New Construction. ( ) Remodel. ( ) Enlarging. ( ) Replacing. ( ) Changing Use.

( ) Demolition. ( ) Other – explain: \_\_\_\_\_

Lot size: \_\_\_\_\_ Structure Size: (width) \_\_\_\_\_ (depth) \_\_\_\_\_ (height) \_\_\_\_\_

Type of Structure (i.e. storage, fence, garage, etc.) \_\_\_\_\_

Type of Materials (i.e. metal, wood, concrete, etc.): \_\_\_\_\_

Building Setbacks from property Lines: Front \_\_\_\_\_ Back \_\_\_\_\_ Sides \_\_\_\_\_

Type of work to be done: *(Use other side of this sheet if necessary).*

\_\_\_\_\_  
\_\_\_\_\_

*All information you provide WILL be verified. By signing this form you state the information you have provided is true and correct.*

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

*Cordell City Code states: B. Permit Required: No building or other structure shall be erected, constructed, enlarged, altered or repaired in such a manner as to prolong the life of the building, nor shall the use of any land or building or other structure be changed, without a zoning clearance permit being issued authorizing such construction, alteration, repair, or use changes as being in compliance with the provisions of this title. No building permit shall be issued for any construction not conforming to a valid zoning clearance permit. (1997 Code § 12-313; amd. 2014 Code)*